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## MANILA-SINGLE PLY NON-REINFORCED END TABS

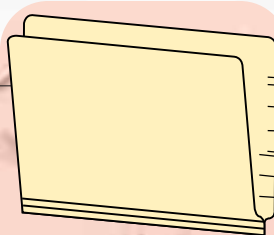
**1 MS-100**

*Comparable to Tab Products,  
Smead, Barkley*

**MS-10021** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**2 MS-10023** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**MS-100213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion

- Single ply end tab, right side
- 8 scored tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 90 lb per M

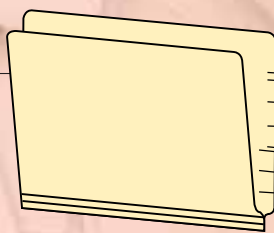
**1 MS-200**

*Comparable to Tab Products,  
Smead, Barkley*

**MS-20021** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**2 MS-20023** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**MS-200213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion

- Single ply end tab, right side
- 8 scored tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 110 lb per M

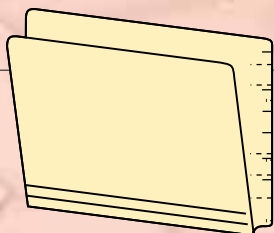
**1 MS-15**

*Comparable to Jeter*

**MS-1521** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**2 MS-1523** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**MS-15213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 9-3/8"
- Scored for 3/4" expansion

- Single ply end tab
- Tick marks printed in gray ink
- Packed 100/Box, 500/Carton
- Folder Wt: 110 lb per M

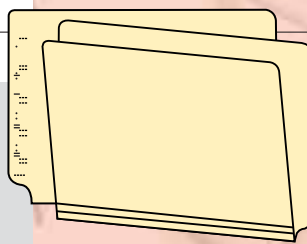
**1 VR-11**

*Comparable to GBS/VRE*

**VR-1121** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**2 VR-1123** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**VR-11213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 8-7/8"
- Scored for 3/4" expansion

- Single ply end tab, right side
- Printed tick marks on end tab outside back for label position
- Packed 100/Box, 500/Carton
- Folder Wt: 90 lb per M

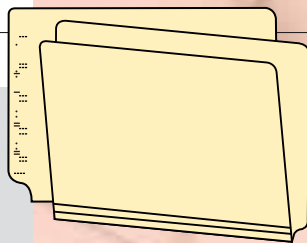
**1 VR-15**

*Comparable to GBS/VRE*

**VR-1521** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**2 VR-1523** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**VR-15213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 8-7/8"
- Scored for 3/4" expansion

- Single ply end tab, right side
- Printed tick marks on end tab outside back for label position
- Packed 100/Box, 500/Carton
- Folder Wt: 110 lb per M

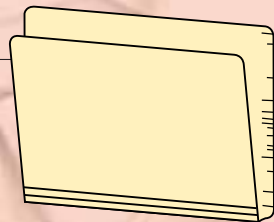
**1 AV-15**

*Comparable to Acme Visible*

**AV-1521** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**2 AV-1523** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**AV-15213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9" x 11-3/8"
- Overall Tab Length: 9-3/16"
- Scored for 3/4" expansion

- Single ply end tab, right side
- 17 tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 110 lb per M

## MANILA-SINGLE PLY NON-REINFORCED END TABS

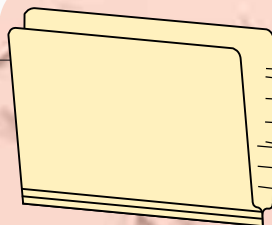
### SEM-18M

*Semco*

**SEM-18M21** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 155 lb per M

**SEM-18M23** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 155 lb per M

**SEM-18M213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 160 lb per M



Also available in Pulp Dyed Colored Stock. See page 20.

- 18 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion

- Single ply end tab, right side
- 8 scored tick marks on end tab
- Packed 50/250 Box, 50/250 Carton
- Folder Wt: 150 lb per M

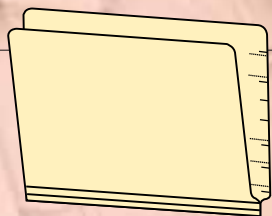
### SW13X

*Comparable to Thompson Products*

**SW13X21** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**SW13X23** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**SW13X213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: Full
- Scored for 3/4" expansion

- Single ply end tab, right side
- 12 printed tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 90 lb per M

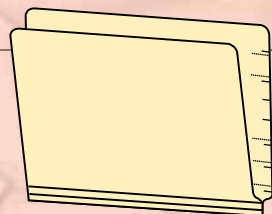
### SW23X

*Comparable to Thompson Products*

**SW23X21** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**SW23X23** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**SW23X213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: Full
- Scored for 3/4" expansion

- Single ply end tab, right side
- 12 printed tick marks on end tab
- Packed 50/Box, 250/Carton
- Folder Wt: 110 lb per M

## MANILA-REINFORCED END TABS

### M11SH

*Comparable to Barkley*

**M11SH21** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 110 lb per M

**M11SH23** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 110 lb per M

**M11SH213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 12"
- Front Size: 9" x 11-1/4"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion

- Reinforced top and end tab, right side
- 8 scored tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 105 lb per M

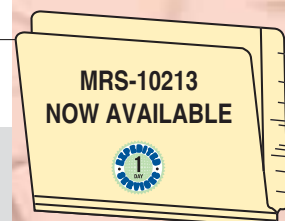
### MRS-10

*Comparable to Tab Products, Smead, Barkley*

**MRS-1021** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**MRS-1023** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**MRS-10213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M



Also available in Pulp Dyed Colored Stock. See page 23.

- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion

- Full undercut end tab, reinforced, right side
- 10 scored tick marks on tab
- Packed 100/Box, 500/Carton
- Folder Wt: 95 lb per M

## MANILA - REINFORCED END TABS

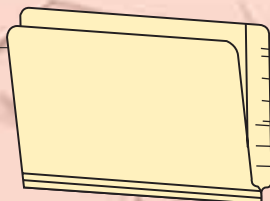
**1 MRSD-10**

*Comparable to Tab Products,  
Smead, Barkley*

**MRSD-1021** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**2 MRSD-1023** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**MRSD-10213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side
- 10 scored tick marks on tab
- Packed 100/Box, 500/Carton
- Folder Wt: 95 lb per M

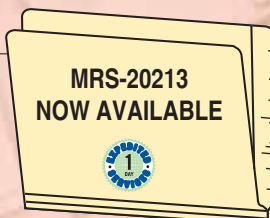
**1 MRS-20**

*Comparable to Tab Products,  
Smead, Barkley*

**2 MRS-2021** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**2 MRS-2023** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**1 MRS-20213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M



*Also available in Pulp Dyed Colored Stock. See page 23.*

- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side
- 10 scored tick marks on tab
- Packed 50/Box, 250/Carton
- Folder Wt: 110 lb per M

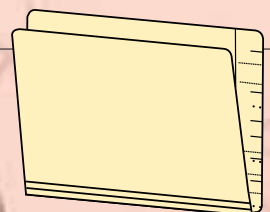
**1 MR-11**

*Comparable to Jeter*

**MR-1121** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**2 MR-1123** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**MR-11213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 9-3/8"
- Scored for 3/4" expansion
- Full reinforced end tab, right side
- Tick marks printed in gray ink
- Packed 100/Box, 500/Carton
- Folder Wt: 95 lb per M

**1 MR-15**

*Comparable to Jeter*

**MR-1521** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**2 MR-1523** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**MR-15213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 9-3/8"
- Scored for 3/4" expansion
- Full reinforced end tab, right side
- Tick marks printed in gray ink
- Packed 50/Box, 250/Carton
- Folder Wt: 110 lb per M

## MANILA - REINFORCED END TABS

**MRS-10L**

*Comparable to Tab Products,  
Smead, Barkley*

**MRS-10L21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 130 lb per M

**MRS-10L23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 130 lb per M

**MRS-10L213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 15-1/4"
- Front Size: 9-1/2" x 14-3/4" undercut to 14-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side
- 8 scored tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 125 lb per M

**MRS-20L**

*Comparable to Tab Products,  
Smead, Barkley*

**MRS-20L21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 145 lb per M

**MRS-20L23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 145 lb per M

**MRS-20L213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 150 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 15-1/4"
- Front Size: 9-1/2" x 14-3/4" undercut to 14-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side
- 10 scored tick marks on end tab
- Packed 50/Box, 250/Carton
- Folder Wt: 140 lb per M

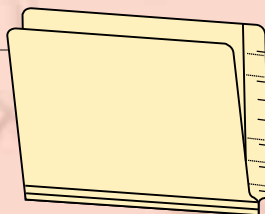
**SW15X**

*Comparable to Thompson Products*

**SW15X21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**SW15X23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**SW15X213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: Full
- Scored for 3/4" expansion
- Full reinforced end tab, right side
- 12 printed tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 95 lb per M

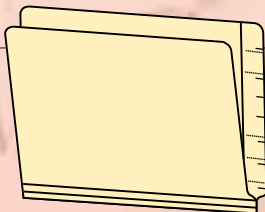
**SW25X**

*Comparable to Thompson Products*

**SW25X21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**SW25X23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**SW25X213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: Full
- Scored for 3/4" expansion
- Full reinforced end tab, right side
- 12 printed tick marks on end tab
- Packed 50/Box, 250/Carton
- Folder Wt: 110 lb per M

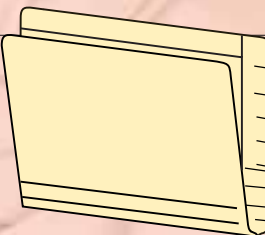
**MRST-15**

*Comparable to Barkley*

**MRST-1521** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M

**MRST-1523** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M

**MRST-15213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 140 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 9-3/8"
- Scored for 1-3/8" expansion
- Full undercut end tab, reinforced, top and right side
- 9 scored tick marks on tab
- Packed 50/Box, 250/Carton
- Folder Wt: 130 lb per M



## MANILA - REINFORCED END TABS

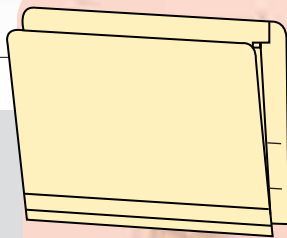
## 1 MAM-11

Comparable to Ames

**MAM-1121** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 110 lb per M

2 **MAM-1123** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 110 lb per M

**MAM-11213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 9"
- Scored for 1-3/8" expansion
- Interlocking reinforced top and end tab, right side
- 2 scored tick marks on tab
- Packed 100/Box, 500/Carton
- Folder Wt: 105 lb per M

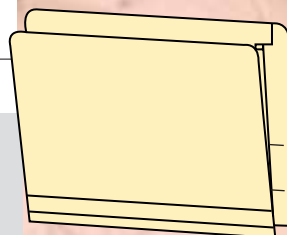
## 1 MAM-15

Comparable to Ames

**MAM-1521** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M

2 **MAM-1523** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M

**MAM-15213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 140 lb per M



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 9"
- Scored for 1-3/8" expansion
- Interlocking reinforced top and end tab, right side
- 2 scored tick marks on tab
- Packed 50/Box, 250/Carton
- Folder Wt: 130 lb per M

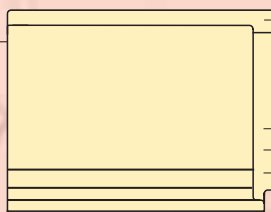
## 1 SEM-SCAN 10M

Comparable to Kardex

**SEM-SCAN 10M21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M

2 **SEM-SCAN 10M23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M

**SEM-SCAN 10M213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 110 lb per M



Also available in Pulp Dyed Colored Stock. See page 20.

- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9" x 11-3/4"
- Overall Tab Length: 8-7/8"
- Scored for 3/4" expansion
- Reinforced top and end tab, right side
- 8 scored tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 100 lb per M

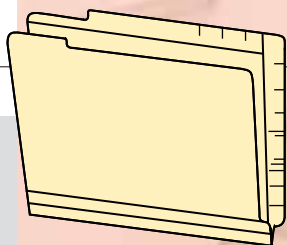
## 1 MSF-11

Comparable to Col'R Tab, GBS/VRE

**MSF-1121** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M

2 **MSF-1123** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M

**MSF-11213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 110 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 12"
- Front Size: 9-1/8" x 11-1/2"
- Top undercut to 8-3/4"
- Side undercut to 11-1/4"
- Tab Length Top & End: 8-5/8"
- Scored for 3/4" expansion
- Full reinforced top and end tab, right side
- Scored tick marks, top and end
- Packed 100/Box, 500/Carton
- Folder Wt: 100 lb per M

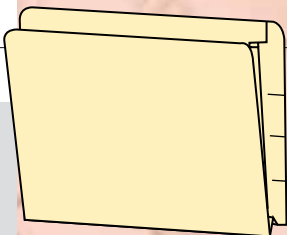
## 1 MW-15

Comparable to Ames

**MW-1521** - 1-2" Sem-Clip in position 1 ■ Packed 150 Bulk ■ Folder Wt: 165 lb per M

2 **MW-1523** - 1-2" Sem-Clip in position 3 ■ Packed 150 Bulk ■ Folder Wt: 165 lb per M

**MW-15213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 150 Bulk ■ Folder Wt: 170 lb per M



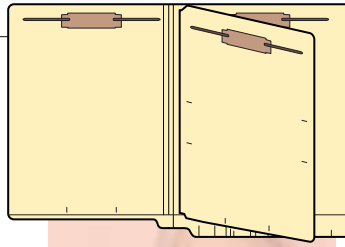
- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 9-3/8"
- 2" W-fold expansion (not tucked)
- Interlocking reinforced top and end tab, right side
- 3 scored tick marks, end tab
- Bulk Packed 200/Carton
- Folder Wt: 160 lb per M

# MANILA & COLORED FOLDERS WITH BONDED FASTENERS

## MRS-10 D1

**Semco**

*Note: Any orders over 5000 pieces are not a 10 Day Expedited Service.*

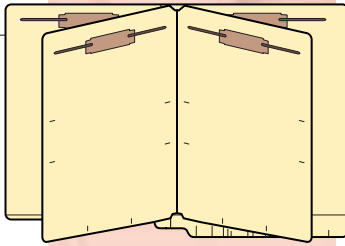


- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side
- 8 scored tick marks on tab
- 2-2" bonded fasteners in position 1 & 3
- 1-11 pt. manila divider with 2-2" bonded fasteners in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 150 lb per M

## MRS-10 D2

**Semco**

*Note: Any orders over 5000 pieces are not a 10 Day Expedited Service.*

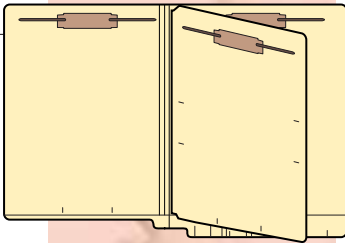


- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side
- 8 scored tick marks on tab
- 2-2" bonded fasteners in positions 1 & 3
- 2-11 pt. manila divider with 2-2" bonded fasteners in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 205 lb per M

## MRS-20 D1

**Semco**

*Note: Any orders over 5000 pieces are not a 10 Day Expedited Service.*

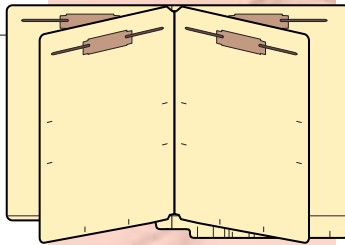


- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side
- 8 scored tick marks on tab
- 2-2" bonded fasteners in position 1 & 3
- 1-11 pt. manila divider with 2-2" bonded fasteners in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 195 lb per M

## MRS-20 D2

**Semco**

*Note: Any orders over 5000 pieces are not a 10 Day Expedited Service.*



- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side
- 8 scored tick marks on tab
- 2-2" bonded fasteners in position 1 & 3
- 2-11 pt. manila divider with 2-2" bonded fasteners in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 245 lb per M

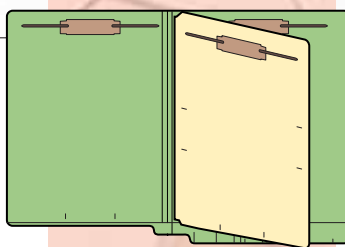
# MANILA & COLORED FOLDERS WITH BONDED FASTENERS

## CRS-10 D1

**Semco**

*Note: Any orders over 5000 pieces are not a 10 Day Expedited Service.*

A	B
C	CAN
D	DKB
DKH	E
G	GLD
H	I
L	O
P	Y



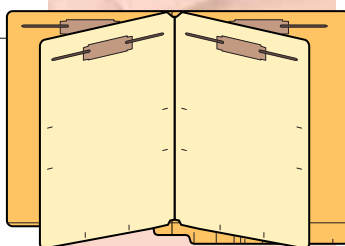
- 11 pt. Colored Stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-5/8"
- Scored for 3/4" expansion
- Full reinforced end tab, right side
- 10 scored tick marks on end tab
- 2-2" bonded fasteners in position in 1 & 3
- 1-11 pt. manila divider with 2-2" bonded fasteners in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 150 lb per M

## CRS-10 D2

**Semco**

*Note: Any orders over 5000 pieces are not a 10 Day Expedited Service.*

A	B
C	CAN
D	DKB
DKH	E
G	GLD
H	I
L	O
P	Y

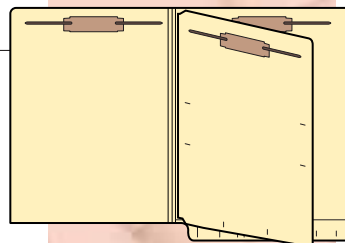


- 11 pt. Colored Stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-5/8"
- Scored for 3/4" expansion
- Full reinforced end tab, right side
- 10 scored tick marks on end tab
- 2-2" bonded fasteners in position in 1 & 3
- 2-11 pt. manila divider with 2-2" bonded fasteners in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 205 lb per M

## MRSD-10 D1

**Semco**

*Note: Any orders over 5000 pieces are not a 10 Day Expedited Service.*

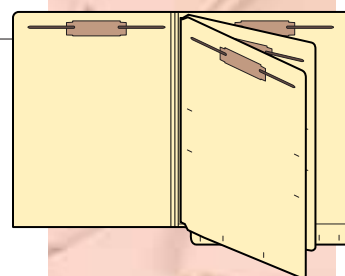


- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side tab
- 10 scored tick marks on tab
- 2-2" bonded fasteners in position in 1 & 3
- 1-11 pt. manila divider with 2-2" bonded fasteners in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 150 lb per M

## MRSD-10 D2

**Semco**

*Note: Any orders over 5000 pieces are not a 10 Day Expedited Service.*



- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side
- 10 scored tick marks on tab
- 2-2" bonded fasteners in position in 1 & 3
- 2-11 pt. manila divider with 2-2" bonded fasteners in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 205 lb per M.



## HEAVY DUTY MANILA EXPANSION FOLDER

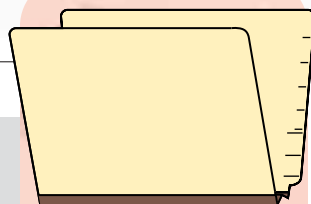
## 10 SEM-SCAN 18T

Semco

**SEM-SCAN 18T21** - 1-2" Sem-Clip in position 1 ■ Packed 40/Box, 200/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 18T23** - 1-2" Sem-Clip in position 3 ■ Packed 40/Box, 200/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 18T213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 40/Box, 200/Carton ■ Folder Wt: 175 lb per M

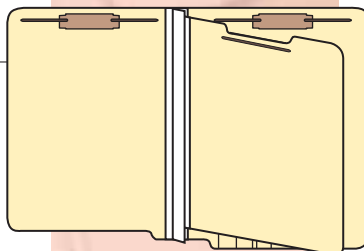


*Also available in Pulp Dyed Colored Stock. See page 20.*

- 18 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-5/8"
- 1-1/2" Brown Tyvek® Expansion
- Single ply end tab
- 8 scored tick marks on tab
- Packed 50/250 Box, 50/250 Carton
- Folder Wt: 165 lb per M

## 1 ETSDF

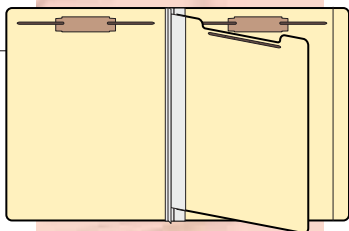
Semco



- 18 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- 1-1/2" White Tyvek® Expansion
- Single ply end tab
- 8 scored tick marks on tab
- 11 pt. manila divider with duo clip
- 2-2" Sem-Clips in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 210 lb per M

## 1 TTSDF

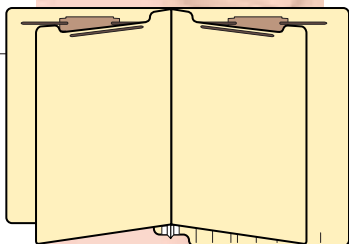
Semco



- 18 pt. Manila
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 8-7/8" x 11-3/4"
- 1-1/2" White Tyvek® Expansion
- Reinforced top tab with 5 tick marks
- 1-11 pt. manila divider with duo clip
- 2-2" Sem-Clips in position 1 & 3
- Packed 25/Box, 125/Carton
- Folder Wt: 210 lb per M

## 1 ETDDF

Semco

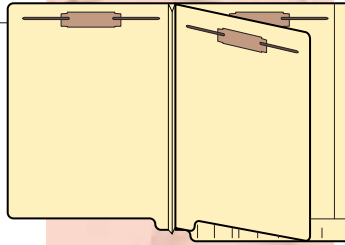


- 18 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall size tab length: 8-1/2"
- 2" White Tyvek® Expansion
- Single ply end tab
- 8 scored tick marks on tab
- 2-11 pt. manila divider with duo clip
- 2-2" Sem-Clips in position 1 & 3
- Packed 20/Box, 100/Carton
- Folder Wt: 260 lb per M

## HEAVY DUTY MANILA EXPANSION FOLDER

### 1 MFC-1

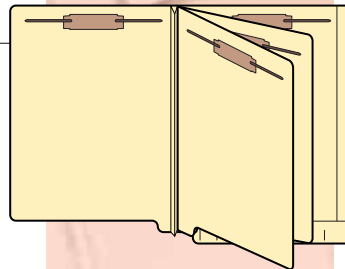
Comparable to Barkley, S & W



- 14 pt. Manila stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Reinforced top tab and end tab
- 8 scored tick marks on tab
- 2-14 pt. folders laminated together to form 1 divider
- Dividers are 28 pt. with lamination
- Dividers have 2" Sem-Clip in position 1 & 3
- Folder has 2" Sem-Clips on position 1 & 3
- 2" W-fold covered with poly reinforcing
- Packaged 25/Box, 125/Carton
- Folder Wt: 265 lb per M

### 1 MFC-2

Comparable to Barkley, S & W



- 14 pt. Manila stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Reinforced top tab and end tab
- 8 scored tick marks on tab
- 3-14 pt. folders laminated together to form 2 dividers
- Dividers are 28 pt. with lamination
- Dividers have 2" Sem-Clips on each side in position 1 & 3
- Folder has 2" Sem-Clips in position 1 & 3
- 3" W-fold covered with poly reinforcing
- Packaged 15/Box, 75/Carton
- Folder Wt: 375 lb per M

## MANILA POCKET FOLDERS

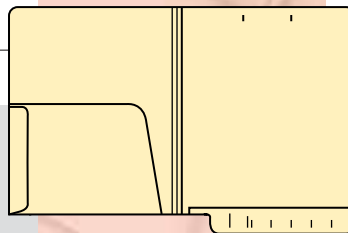
### 1 MRSP-10

Comparable to Smead

**MRSP-1021** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**MRSP-1023** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

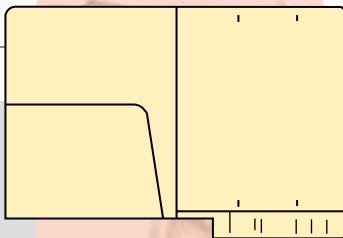
**MRSP-10213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M



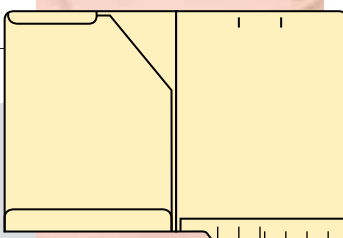
Also available in Pulp Dyed Colored Stock. See page 23.

- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 8-3/8"
- 1 pc. construction pocket inside front, 5-3/4" x 8-7/8" seamed on the inside left
- Scored for 1/2" expansion
- Reinforced end tab, right side
- 8 Scored tick marks on tab
- Packed 50/Box, 250/Carton
- Folder Wt: 110 lb per M

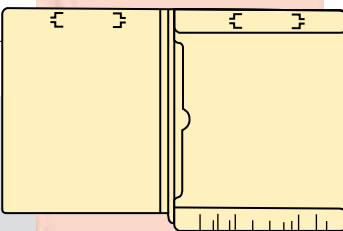
## MANILA POCKET FOLDERS

**1** MRSP-14*Comparable to Barkley***MRSP-1421** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 155 lb per M**2** **MRSP-1423** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 155 lb per M**MRSP-14213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 160 lb per M

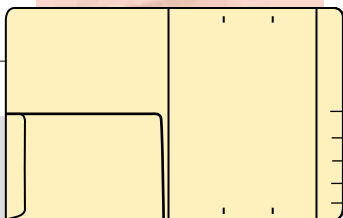
- 14 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 8-3/8"
- 1 pc. construction pocket inside front, 5-3/4" x 8-7/8" seamed on the inside left
- Scored for 1/2" expansion
- Reinforced end tab, right side
- 8 Scored tick marks on tab
- Packed 50/Box, 250/Carton
- Folder Wt: 150 lb per M

**1** MPFA-10*Comparable to Barkley***MPFA-1021** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M**2** **MPFA-1023** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M**MPFA-10213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 140 lb per M

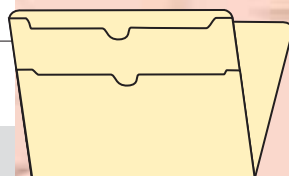
- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4"
- Overall Tab Length: 8-3/8"
- 1 pc. construction pocket inside front, 9-3/8" x 11-3/4"
- Reinforced end tab, right side
- Printed tick marks on tab
- Packed 50/Box, 250/Carton
- Folder Wt: 130 lb per M

**1** MPF-10*Comparable to Barkley***MPF-1021** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M**2** **MPF-1023** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M**MPF-10213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 140 lb per M

- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- Overall Tab Length: 9-1/2"
- Pocket Size: 9-3/8" x 12-1/4"
- 1 pc. construction full inside back panel pocket
- Reinforced end tab, right side
- Printed tick marks on end tab
- Thumb cut on pocket for easy access
- Printed clip position marks
- Packed 50/Box, 250/Carton
- Folder Wt: 130 lb per M

**1** MTPK*Comparable to Barkley***MTPK21** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M**2** **MTPK23** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M**MTPK213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M

- 11 pt. Manila
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 9" x 11-3/4"
- Overall top tab size: 11-3/4"
- 1 pc. construction pocket inside front, 5-3/4" x 9" seamed at left open of fold
- Reinforced top tab, straight cut top tab
- 5 scored tick marks
- Packed 50/Box, 250/Carton
- Folder Wt: 110 lb per M

**1** MDPOUT*Double Pocket End Tab Folder  
Comparable to Barkley***MDPOUT21** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 160 lb per M**2** **MDPOUT23** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 160 lb per M**MDPOUT213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Carton ■ Folder Wt: 165 lb per M*(Picture displays  
back panel pockets.)*

- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 12-1/4"
- Single ply top tab
- Full end tab
- Scored tick marks on right side
- Flat pocket with side seams on outside back
- Thumb cut on pockets
- Packed 50/Box, 250/Carton
- Folder Wt: 155 lb per M

# MANILA POCKET FOLDERS

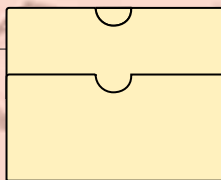
<b>AJ-11</b>	<i>Comparable to Jeter</i>		<ul style="list-style-type: none"> <li>11 pt. Manila</li> <li>Overall Size: 9-1/2" x 12-1/4"</li> <li>Front Size: 9-1/2" x 11-3/8", with angle cut front panel</li> <li>Overall Tab Length: 9-3/8"</li> <li>Left side seam outside back</li> <li>Continuous reinforced end tab with tick marks printed in gray ink</li> <li>Packed 100/Box, 500/Carton</li> <li>Folder Wt: 100 lb per M</li> </ul>
<b>FP-11</b>	<i>Comparable to Jeter</i>		<ul style="list-style-type: none"> <li>11 pt. Manila</li> <li>Overall Size: 9-1/2" x 11-3/4"</li> <li>Front Size: 9" x 11-3/4"</li> <li>Reinforced top tab</li> <li>13 scored tick marks on right side</li> <li>Flat pocket with side seams on outside back</li> <li>Thumb cut front</li> <li>Packed 100/Box, 500/Carton</li> <li>Folder Wt: 100 lb per M</li> </ul>
<b>FP-12</b>	<i>Comparable to Jeter</i>		<ul style="list-style-type: none"> <li>11 pt. Manila</li> <li>Overall Size: 9-1/2" x 12-1/4"</li> <li>Front Size: 9-1/2" x 12-1/4" undercut to 8-3/4"</li> <li>Single ply top tab</li> <li>Printed tick marks in gray ink on right side</li> <li>Flat pocket with side seams on outside back</li> <li>Thumb cut front</li> <li>Packed 100/Box, 500/Carton</li> <li>Folder Wt: 100 lb per M</li> </ul>
<b>FPDT12</b>	<i>Semco</i>		<ul style="list-style-type: none"> <li>11 pt. Manila</li> <li>Overall Size: 9-1/2" x 12-1/4"</li> <li>Front Size: 9" x 12-1/4"</li> <li>Reinforced top tab</li> <li>8 scored tick marks on right side</li> <li>Flat pocket with side seam on outside back</li> <li>Thumb cut front</li> <li>Packed 100/Box, 500/Carton</li> <li>Folder Wt: 100 lb per M</li> </ul>
<b>MJP-11</b>	<i>Comparable to Jeter</i>		<ul style="list-style-type: none"> <li>11 pt. Manila</li> <li>Overall Size: 9-1/2" x 6"</li> <li>Front Size: 8-5/8" x 6"</li> <li>Overall Tab Length: 6" x 1"</li> <li>Left side seam outside back</li> <li>5 scored tick marks on tab</li> <li>Half pocket</li> <li>Packed 100/Box, 500/Carton</li> <li>Folder Wt: 45 lb per M</li> </ul>
<b>4024</b>	<i>Semco</i>		<ul style="list-style-type: none"> <li>11 pt. Manila</li> <li>Overall Size: 5-1/2" x 8-3/4"</li> <li>Front Size: 5-1/2" x 8-3/4"</li> <li>Thumb cut front</li> <li>Seams on outside back</li> <li>Bulk Packed 1000/Carton</li> <li>Folder Wt: 38 lb per M</li> </ul>
<b>4021</b>	<i>Semco</i>		<ul style="list-style-type: none"> <li>11 pt. Manila</li> <li>Overall Size: 5" x 9-1/4"</li> <li>Front Size: 4-3/4" x 9-1/4"</li> <li>Thumb cut front</li> <li>Seams on outside back</li> <li>Bulk Packed 1000/Carton</li> <li>Folder Wt: 35 lb per M</li> </ul>

Also available in Pulp Dyed Colored Stock. See page 23.

## MANILA POCKET FOLDERS

### 1 DP-11

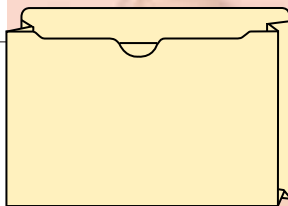
*Comparable to Barkley*



- 11 pt. Manila
- Front Size: 8-1/2" x 9"
- Pocket Size: 8-1/2" x 9"
- Front Pocket Size: 5" x 9"
- Thumb cut front
- Bulk Packed 100/Cartron
- Folder Wt: 75 lb per M

### 1 MXP11

*Comparable to Smead*



- 11 pt. Manila
- Overall Size: 9-1/2" x 11-3/4"
- 1-1/2" paper gusset expansion
- Front Size: 9" x 11-3/4", with undercut
- Double ply top tab
- Seams meet at the gusset, closed corners
- Thumb cut front
- Packed 50/Box, 250/Cartron
- Folder Wt: 150 lb per M

## TOP TAB REINFORCED FOLDERS

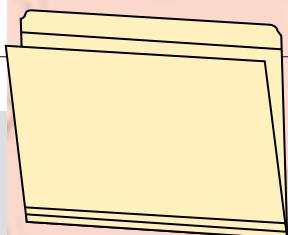
### 1 MR-50

*Comparable to Smead, Barkley*

**MR-5021** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Cartron ■ Folder Wt: 95 lb per M

**MR-5023** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Cartron ■ Folder Wt: 95 lb per M

**MR-50213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Cartron ■ Folder Wt: 100 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 8-7/8" x 11-3/4"
- Overall Top Tab Size: 11-3/4"
- Scored for 3/4" expansion
- Straight cut reinforced top tab
- Packed 100/Box, 500/Cartron
- Folder Wt: 90 lb per M

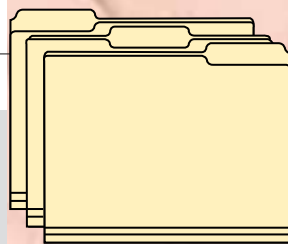
### 1 M9518L - Left Top Tab M9518C - Center Top Tab M9518R - Right Top Tab

*Comparable to Smead, Barkley*

**M9518(L,C,R)21** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Cartron ■ Folder Wt: 95 lb per M

**M9518(L,C,R)23** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Cartron ■ Folder Wt: 95 lb per M

**M9518(L,C,R)213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Cartron ■ Folder Wt: 100 lb per M



- 11 pt. Manila
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 8-7/8" x 11-3/4", undercut to 8-3/8"
- Overall Top Tab Size: 3-3/4"
- Scored for 3/4" expansion
- Reinforced top tab in left, center or right positions
- 1/3 cut undercut style
- Packed individually 100/Box, 500/Cartron
- Folder Wt: 90 lb per M

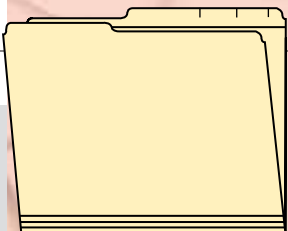
### 1 M11TT

*Semco*

**M11TT21** - 1-2" Sem-Clip in position 1 ■  
Packed 50/Box, 250/Cartron ■ Folder Wt: 95 lb per M

**M11TT23** - 1-2" Sem-Clip in position 3 ■  
Packed 50/Box, 250/Cartron ■ Folder Wt: 95 lb per M

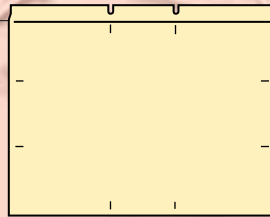
**M11TT213** - 2-2" Sem-Clips in position 1 & 3 ■  
Packed 50/Box, 250/Cartron ■ Folder Wt: 100 lb per M



- 11 pt. Manila
- Overall Size: 9-15/16" x 11-3/4", undercut to 9-1/16"
- Front Size: 9-7/16" x 11-3/4"
- Top tab length 8" right side
- Scored for 3/4" expansion
- Reinforced top tab
- 3 scored tick marks on tab
- Packed 100/Box, 500/Cartron
- Folder Wt: 90 lb per M



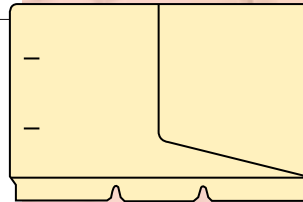
## STOCK FILEBACKS AND DIVIDERS

**MSDA-11***Comparable to Smead*

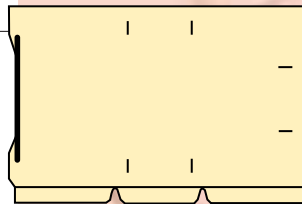
- 11 pt. Manila
- Overall Size: (including flap) 9-3/8" x 11-1/4"
- Front Size: (excluding flap) 8-1/2" x 11-1/4"
- Fold Tab: 7/8" deep
- 4 sets of slits for duo clips
- One side of flap has self-adhesive strip for easy installation
- 100/Shrink Wrapped Package, Packed 1200/Carton
- Divider Wt: 55 lb per M

**MSDA-11 TOP***Comparable to Barkley*

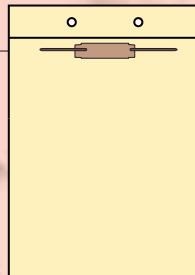
- 11 pt. Manila
- Overall Size: (including flap) 8-1/2" x 12-1/8"
- Front Size: (excluding flap) 8-1/2" x 11-1/4"
- Fold Tab: 7/8" deep
- 2 sets of slits for duo clips
- One side of flap has self-adhesive strip for easy installation
- 100 Shrink Wrapped Package, Packed 1100/Carton
- Divider Wt: 55 lb per M

**MSDADP***Comparable to Smead*

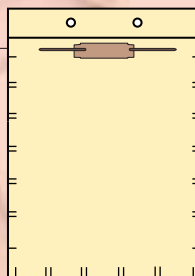
- 11 pt. Manila
- Overall Size: (including flap) 9-3/8" x 11-1/4"
- Front Size: (excluding flap) 8-1/2" x 11-1/4"
- Fold Tab: 7/8" deep
- 1 set of slits for duo clips
- One side of flap has self-adhesive strip for easy installation
- Packed 100/Box, 500/Carton
- Divider Wt: 90 lb per M

**MSDA-11 DUO***Comparable to Smead*

- 11 pt. Manila
- Overall Size: (including flap) 9-3/8" x 11-1/4"
- Front Size: (excluding flap) 8-5/8" x 11-1/4"
- Fold Tab: 7/8" deep
- 3 sets of slits for duo clips
- One side of flap has self-adhesive strip for easy installation
- Cut out top with duo-fastener
- Packed 100/Box, 500/Carton
- Divider Wt: 70 lb per M

**FB1***Comparable to Ames*

- 11 pt. Manila
- Overall Size: (including flap) 8-1/2" x 12-1/8"
- Front Size: (excluding flap) 8-1/2" x 11"
- 1" Sem-Clip in position 1
- Packed 100/Box, 500/Carton
- Fileback Wt: 57 lb per M

**FBC-1***Comparable to Ames*

- 11 pt. Manila
- Overall Size: (including flap) 8-1/2" x 12-1/8"
- Front Size: (excluding flap) 8-1/2" x 11-1/8"
- Scored alignment marks on left, bottom & right side
- 1" or 2" Sem-Clip in position 1
- Packed 100/Box, 500/Carton
- Fileback Wt: 50 lb per M

## COLORED FOLDERS

## 1 SEM-SCAN ALPHA

*Comparable to Kardex*

This system makes straight alphabetic filing obsolete. It dramatically cuts filing and retrieval time and practically eliminates misfiles. It works extremely well for any size filing system. It's simple to learn and set up.

Here's how it works, all you need is a person's or company name:

- **Person**  
First letter of surname indicates main alphabetic division (A,B,C, etc.)  
First letter of given name indicates color of folder (red, yellow, pink, etc.)
- **Company**  
First letter of first name indicates main alphabetic division (A,B,C, etc.)  
First letter of second name indicates color of folder (red, yellow, pink, etc.)

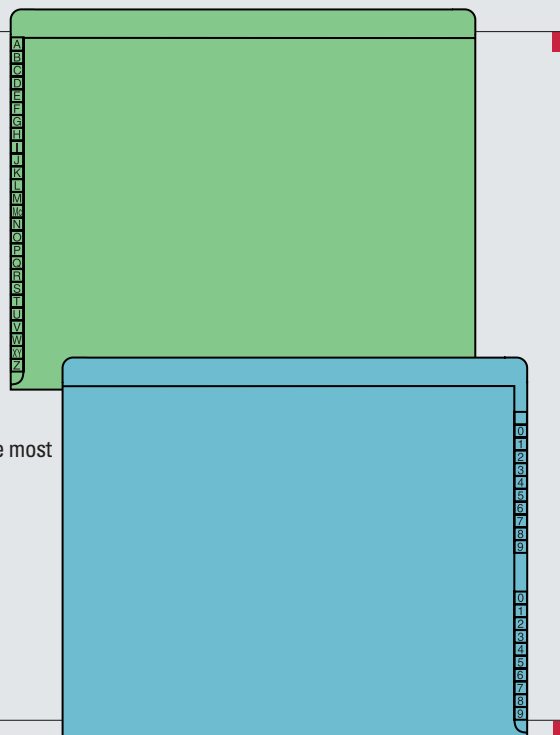
For example, the file for John Smith would appear behind the alphabetic guide "S" in a white folder. The file for Sentry Insurance would appear behind the alphabetic guide "S" in a green folder.

Pulled files are returned to the front of each letter or color section causing the most active files to move to the front of each section.

**SEM-SCAN ALPHA21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**SEM-SCAN ALPHA23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**SEM-SCAN ALPHA213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M



## 1 SEM-SCAN NUMERIC

*Comparable to Kardex*

Here's a highly effective terminal digit filing system that works great. It offers all the benefits of terminal digit filing with quick retrieval time.

Here's how it works:

Each Sem-Scan numeric file folder has three groups of numbers. Example; 10-50-80. *Last group*- 80 indicates 8 and 0 to be banded. *Middle group*- 50 indicates color of folder is brown. *First group*- indicates location. By using these groups as guides, you can quickly and efficiently locate all desired folders.

Misfiles are easily spotted when the bands don't line up or colors don't match.

**SEM-SCAN NUMERIC21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**SEM-SCAN NUMERIC23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**SEM-SCAN NUMERIC213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M

## AVAILABLE COLORS

Sem-Scan Alpha				
Red AB	Yellow C	Pink DEF	Green GHI	White J
Brown KL	Lt. Blue MNO	Orange PQR	Purple ST	Tan U-Z

Sem-Scan Numeric				
White 0	Red 1	Yellow 2	Pink 3	Green 4
Brown 5	Lt. Blue 6	Orange 7	Purple 8	Tan 9

- 11 pt. Colored Stock
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 9" x 11-3/4" undercut to 11-3/8" on left
- A-Z scale printed 1/4" up on left end tab in black ink, on both sides
- Reinforced top and end tabs
- Scored for 3/4" expansion
- Packed 100/Box, 500/Carton
- Folder Wt: 95 lb per M

- 11 pt. Colored Stock
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 9" x 11-3/4" undercut to 11-3/8" on right
- Two 0-9 scales printed 3/8" up on right end tab in black ink, both sides
- Reinforced top and end tabs
- Scored for 3/4" expansion
- Packed 100/Box, 500/Carton
- Folder Wt: 95 lb per M

## STOCK ITEMS

### COLORED FOLDERS

#### PRINTED BORDER COLORS AVAILABLE ON MANILA STOCK



#### AVAILABLE PULP DYED COLORED STOCK



#### 1 SEM-SCAN 10

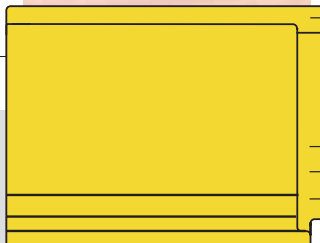
*Comparable to Kardex*

**SEM-SCAN 1021** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M

**SEM-SCAN 1023** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M

**SEM-SCAN 10213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 110 lb per M

A	B
C	D
DKB	E
G	H
I	O
P	Y



*Also available in Manila.  
See page 10.*

- 11 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-7/8"
- Scored for 3/4" expansion
- Reinforced top & right end tab
- 4 printed tick marks on end tab
- 8 scored tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 100 lb per M

#### 1 SEM-SCAN 20

*Semco*

**SEM-SCAN 2021** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 155 lb per M

**SEM-SCAN 2023** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 155 lb per M

**SEM-SCAN 20213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 160 lb per M

A	B
C	D
DKB	E
G	H
I	O
P	Y



*Also available in Manila.  
See page 7.*

- 20 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-5/8"
- Scored for 3/4" expansion
- Single top & right end tab
- 8 scored tick marks on end tab
- Packed 50/Box, 250/Carton
- Folder Wt: 150 lbs per M

#### 10 SEM-SCAN 20T

*Comparable to Kardex*

**SEM-SCAN 20T21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20T23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20T213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 175 lb per M

A	B
C	D
DKB	E
G	H
I	O
P	Y



- 20 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-5/8"
- 1-1/2" matching colored Tyvek® Gusset Expansion
- Single top & right end tab
- 8 scored tick marks on end tab
- Packed 50/Box, 250/Carton
- Folder Wt: 165 lbs per M

*See pages 19 and 20 for listings of available colors.*

*Printing methods do not allow for accurate color reproduction.  
Call your Sales Representative if you need a sample.*

## COLORED FOLDERS

## SEM-SCAN 20TL

Comparable to Kardex

**SEM-SCAN 20TL21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TL23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TL213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 175 lb per M

A	B
C	D
DKB	E
G	H
I	O
P	Y



- 20 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 15-1/4"
- Front Size: 9-1/2" x 14-3/4" undercut to 14-3/8"
- Overall Tab Length: 8-5/8"
- 1-1/2" matching colored Tyvek® Gusset Expansion
- Single top & right end tab
- Packed 50/Box, 250/Carton
- Folder Wt: 200 lb per M

## SEM-SCAN 20T ALPHA

Comparable to Kardex

**SEM-SCAN 20TALPHA21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TALPHA23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TALPHA213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 175 lb per M

AB	C
DEF	GHI
J	KL
MNO	PQR
ST	U-Z



- 20 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 9" x 11-3/4" undercut to 11-3/8" on left
- A-Z scale printed 1/4" up on left end tab in black ink on front
- 1-1/2" matching colored Tyvek® Gusset Expansion
- Packed 50/Box, 250/Carton
- Folder Wt: 165 lb per M

## SEM-SCAN 20T ALPHA L

Comparable to Kardex

**SEM-SCAN 20TALPHAL21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TALPHAL23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TALPHAL213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 175 lb per M

AB	C
DEF	GHI
J	KL
MNO	PQR
ST	U-Z



- 20 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 14-3/4"
- Front Size: 9-1/2" x 14-3/4" undercut to 14-3/8" on left side
- A-Z scale printed 1/4" up on left end tab in black ink on front
- 1-1/2" matching colored Tyvek® Gusset Expansion
- Packed 50/Box, 250/Carton
- Folder Wt: 200 lb per M

## SEM-SCAN 20T NUMERIC

Comparable to Kardex

**SEM-SCAN 20TNUMERIC21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TNUMERIC23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TNUMERIC213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 175 lb per M

0	1
2	3
4	5
6	7
8	9



- 20 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 9" x 11-3/4" undercut to 11-3/8" on right
- Two 0-9 scales printed 3/8" up on right end tab in black ink on front
- 1-1/2" matching colored Tyvek® Gusset Expansion
- Packed 50/Box, 250/Carton
- Folder Wt: 165 lb per M

See pages 19 and 20 for listings of available colors.

Printing methods do not allow for accurate color reproduction.  
Call your Sales Representative if you need a sample.

# COLORED FOLDERS

## SEM-SCAN 20T NUMERIC L

Comparable to Kardex

**SEM-SCAN 20TNUMERICL21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TNUMERICL23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 170 lb per M

**SEM-SCAN 20TNUMERICL213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 175 lb per M

0	1
2	3
4	5
6	7
8	9



- 20 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 14-3/4"
- Front Size: 9-1/2" x 14-3/4" undercut to 14-3/8" on right
- Two 0-9 scales printed 3/8" up on right end tab in black ink on front
- 1-1/2" matching colored Tyvek® Gusset Expansion
- Packed 50/Box, 250/Carton
- Folder Wt: 200 lb per M

## CT-100

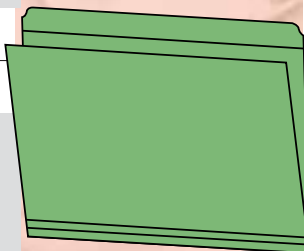
Comparable to Kardex

**CT-10021** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**CT-10023** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**CT-100213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

A	B
C	D
E	G
H	I
O	P



- 11 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 11-3/4"
- Overall Front Size: 8-7/8" x 11-3/4"
- Overall Tab Length: 11-3/4"
- Scored for 3/4" expansion
- Straight cut reinforced top tab
- Packed 100/Box, 500/Carton
- Folder Wt: 90 lb per M

## M11BC

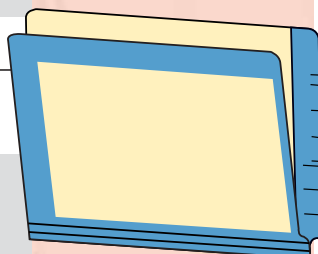
Printed Border Folder  
Semco

**M11BC21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**M11BC23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**M11BC213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M

B	C
D	E
G	H
I	O
V	Y



- 11 pt. Manila, printed border
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Full undercut end tab, reinforced, right side on tab
- 8 scored tick marks
- Packed 100/Box, 500/Carton
- Folder Wt: 95 lb per M

## SM11

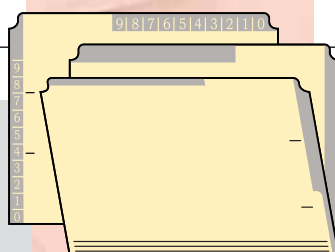
Comparable to Smead

**SM1121** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**SM1123** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 95 lb per M

**SM11213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

B	C
D	E
G	H
I	K
LTG	Y



- 11 pt. Manila, printed border
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 9" x 11-3/4"
- Full reinforced on right edge
- Full top tab
- 0-9 Scale printed in two locations, top & right side on outside back panel
- 2 sets of slits for duo clips
- Packed 100/Box, 500/Carton
- Folder Wt: 90 lb per M

## CRS-10

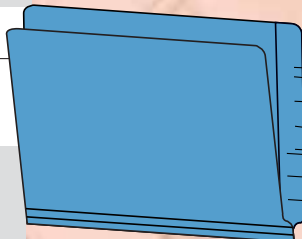
Comparable to Smead,  
Tab & Barkley

**CRS-1021** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**CRS-1023** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 100 lb per M

**CRS-10213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 105 lb per M

A	B
C	CAN
D	DKB
DKH	E
G	GLD
H	I
L	O
P	Y



Also available in Manila Stock. See page 7.

- 11 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-5/8"
- Scored for 3/4" expansion
- Full reinforced end tab, right side
- 10 scored tick marks on end tab
- Packed 100/Box, 500/Carton
- Folder Wt: 95 lb per M

See pages 19 and 20 for listings of available colors.  
Printing methods do not allow for accurate color reproduction.  
Call your Sales Representative if you need a sample.



## 1 CRS-15

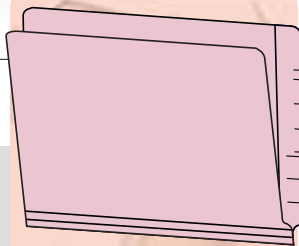
*Comparable to Smead, Tab & Barkley*

**CRS-1521** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**2 CRS-1523** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**CRS-15213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M

A	CAN
D	DKB
DKH	E
G	GLD
L	Y



Also available in Manila Stock. See page 8.

- 15 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4" undercut to 11-3/8"
- Overall Tab Length: 8-5/8"
- Scored for 3/4" expansion
- Full reinforced end tab, right side
- 10 scored tick marks on end tab
- Packed 50/Box, 250/Carton
- Folder Wt: 110 lb per M

## COLORED

## 1 MRSP-10X

*Comparable to Smead*

**MRSP-10X21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**2 MRSP-10X23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 115 lb per M

**MRSP-10X213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 120 lb per M

CAN	D
DKB	G



Also available in Manila Stock. See page 14.

- 11 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8"
- 1 pc. construction pocket inside front, 5-3/4" x 8-7/8" seamed on the inside left
- Overall Tab Length: 8-3/8"
- Scored for 1/2" expansion
- Reinforced end tab, right side
- 8 scored tick marks on tab
- Packed 50/Box, 250/Carton
- Folder Wt: 110 lb per M

## 1 MPF10X

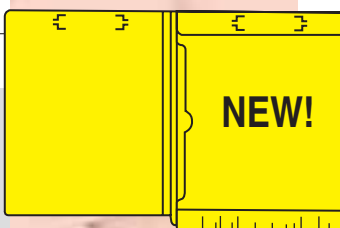
*Comparable to Barkley*

**MPF-10X21** - 1-2" Sem-Clip in position 1 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M

**2 MPF-10X23** - 1-2" Sem-Clip in position 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 135 lb per M

**MPF-10X213** - 2-2" Sem-Clips in position 1 & 3 ■ Packed 50/Box, 250/Carton ■ Folder Wt: 140 lb per M

A	CAN
D	DKB
DKG	DKH
DKY	E
GLD	L



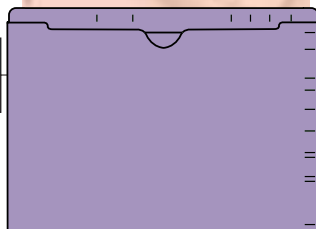
Also available in Manila Stock. See page 15.

- 11 pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/8" undercut to 11-3/8"
- Overall Tab Length: 9-1/2"
- Pocket Size: 9-3/8" x 12-1/4"
- 1 pc. construction full inside back panel pocket
- Reinforced end tab, right side
- Printed tick marks on end tab
- Thumb cut on pocket for easy marks
- Printed clip position marks
- Packed 50/Box, 250/Carton
- Folder Wt: 130 lb per M

## 1 FP11X

*Semco*

D	DKB
G	L
Y	



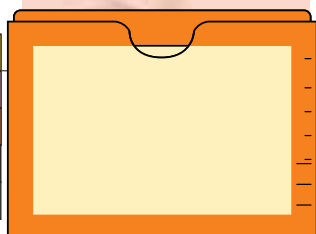
Also available in Manila Stock. See page 16.

- 11 pt. Pulp Dyed Colored Stock
- Overall Size: 9-1/2" x 11-3/4"
- Front Size: 9" x 11-3/4"
- Flat pocket with side seam on outside back
- Reinforced top tab
- Thumbcut front
- Packed 100/Box, 500/Carton
- Folder Wt: 100 lb per M

## 1 M11PKX

*Semco*

B	C
D	E
G	H
I	O
V	Y



- 11 pt. Manila, printed border
- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9" x 12-1/4"
- Flat pocket with side seam on outside back
- Reinforced top tab
- Thumbcut front
- Packed 100/Box, 500/Carton
- Folder Wt: 100 lb per M

See pages 19 and 20 for listings of available colors.

Printing methods do not allow for accurate color reproduction. Call your Sales Representative if you need a sample.

# PRESSBOARD MATERIALS






Our custom manufactured pressboard folders provide all of the value-added advantages and capabilities of design, allowing us to meet individual and specific needs.

It is this kind of manufacturing and pricing flexibility that allows you to design a folder from scratch that meets your exact needs.

We strongly encourage you to custom design pressboard folders to best fit your filing system. It is always preferable to offer a better designed folder than to try and match office suppliers' stock folders.

We offer a variety of standard pressboard folder designs. When designing a custom pressboard folder, any specifications can be changed and/or combined with other features.

When faxing or mailing your orders, make sure to include exact specifications.

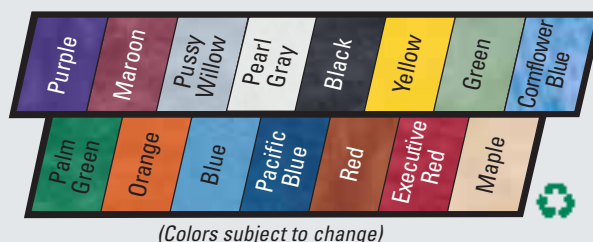
TYPE	FEATURES	CONSIDERATIONS
<b>I</b> <b>Genuine</b> <b>Pressboard™</b> 	<ul style="list-style-type: none"> <li>Available in 15 colors</li> <li>High density, premium quality 16 ply - thinner so it takes less shelf space</li> <li>Resists dirt and moisture</li> <li>Superior stiffness, strength and durability - to reduce fraying</li> <li>Recycled material 50-20-30</li> </ul>	<ul style="list-style-type: none"> <li>Cost slightly more than the other two options</li> </ul>
<b>II</b> <b>Guidex®</b> <b>Pressboard</b> 	<ul style="list-style-type: none"> <li>Available in gray and red</li> <li>Medium density pressboard</li> <li>Less expensive than Type I</li> <li>Smooth, glossy in appearance</li> <li>Industry standard for commercial classification folders</li> <li>Recycled material 25-50-25</li> </ul>	<ul style="list-style-type: none"> <li>Widely available as commodity products</li> <li>Takes 10" more of shelf space per 1,000 folders than Type I</li> </ul>
<b>III</b> <b>Valtex™</b> <b>Pressboard</b> 	<ul style="list-style-type: none"> <li>Available in 7 colors</li> <li>Low density pressboard</li> <li>Economical alternative to Type II</li> <li>Recycled material 30-45-25</li> </ul>	<ul style="list-style-type: none"> <li>Less durable than Type I and Type II</li> <li>Takes 10" more shelf space per 1,000 folders than Type I</li> </ul>

Type I Genuine Pressboard™ and Type II Guidex® Pressboard are registered trademarks of  **FiberMark**

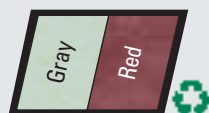
## MATERIALS USED FOR PRESSBOARD FOLDERS

**Type I Genuine Pressboard™** - is a durable recycled pulpboard pressed together to produce 20 pt. pressboard. It is one of the most durable materials in the industry for making filing products. Type I Genuine Pressboard is used for folders, classification folders and guides, and color coding files.

This material is recommended for long term filing that is kept and maintained for many years.



**Type II Guidex® Pressboard** - is a durable recycled pulpboard pressed together to produce 25 pt. pressboard. Made from low grade woods. Type II Guidex Pressboard is one of the most durable materials in the industry for filing products.



**Type III Valtex™ Pressboard** - is a relatively low grade 25 pt. recycled pressboard. It is an economical alternative to Type II Guidex Pressboard.



Type I Genuine Pressboard™ and Type II Guidex® Pressboard are registered trademarks of  **FiberMark**

**Tyvek®** - is extremely tear-resistant and has a superior shelf life. We use only Tyvek on pressboard folders.

This material is used to form the expansion (gusset) for pressboard folders. New Brown and Dove Gray Tyvek are stocked in the most popular expansion sizes. Colors listed below are available when purchased in minimum quantities. Colors are subject to change.



Printing methods do not allow for accurate color reproduction. Call your Sales Representative if you need a sample.

## EXPANDING PRESSBOARD FOLDERS

### TOP TAB

Letter Size

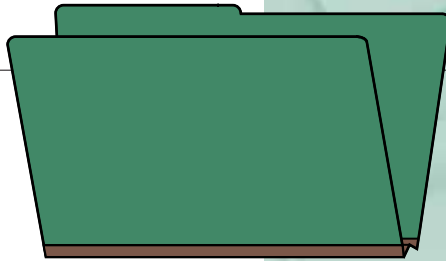


	20 pt. Type I	25 pt. Type II	25 pt. Type III	Wt. Per Carton	Wt. Per M
1" Expansion	PFT-11	PFT-12	PFT-13	52 lb	260 lb
2" Expansion	PFT-21	PFT-22	PFT-23	53 lb	265 lb
3" Expansion	PFT-31	PFT-32	PFT-33	54 lb	270 lb

Back panel 9-1/2" x 11-3/4", front panel 9" x 11-3/4" (no undercut), tab is 1/2" by any length, in any position, four round corners, Brown Tyvek® Expansion. Packed 40/Box, 200/Carton.

### TOP TAB

Legal Size

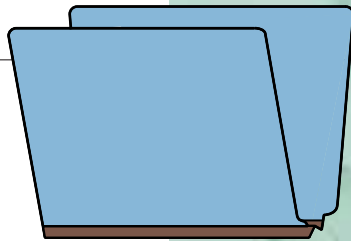


	20 pt. Type I	25 pt. Type II	25 pt. Type III	Wt. Per Carton	Wt. Per M
1" Expansion	PFT-11L	PFT-12L	PFT-13L	65 lb	325 lb
2" Expansion	PFT-21L	PFT-22L	PFT-23L	66 lb	330 lb
3" Expansion	PFT-31L	PFT-32L	PFT-33L	67 lb	335 lb

Back panel 9-1/2" x 14-3/4", front panel 9" x 14-3/4" (no undercut), tab is 1/2" by any length, in any position, four round corners, Brown Tyvek® Expansion. Packed 40/Box, 200/Carton.

### END TAB

Letter Size



	20 pt. Type I	25 pt. Type II	25 pt. Type III	Wt. Per Carton	Wt. Per M
1" Expansion	PFE-11	PFE-12	PFE-13	54 lb	270 lb
2" Expansion	PFE-21	PFE-22	PFE-23	55 lb	275 lb
3" Expansion	PFE-31	PFE-32	PFE-33	56 lb	280 lb

Back panel 9-1/2" x 12-1/4", front panel 9-1/2" x 11-3/4" undercut to 11-3/8", tab is 1/2" by any length, four round corners, Brown Tyvek® Expansion. Packed 40/Box, 200/Carton.

### END TAB

Legal Size



	20 pt. Type I	25 pt. Type II	25 pt. Type III	Wt. Per Carton	Wt. Per M
1" Expansion	PFE-11L	PFE-12L	PFE-13L	67 lb	335 lb
2" Expansion	PFE-21L	PFE-22L	PFE-23L	68 lb	340 lb
3" Expansion	PFE-31L	PFE-32L	PFE-33L	69 lb	345 lb

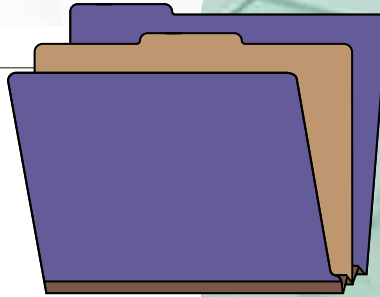
Back panel 9-1/2" x 15-1/4", front panel 9-1/2" x 14-3/4" undercut to 14-3/8", tab is 1/2" by any length, four round corners, Brown Tyvek® Expansion. Packed 40/Box, 200/Carton.

All Type I and Type II Pressboard Products are exclusively made with Type I Genuine™ and Type II Guidex® pressboards.

# EXPANDING PRESSBOARD FOLDERS

## TOP TAB

Letter Size



	20 pt. Type I	25 pt. Type II	25 pt. Type III	Wt. Per Carton	Wt. Per M
1 Divider	SFT-11	SFT-12	SFT-13	52 lb	416 lb
2 Divider	SFT-21	SFT-22	SFT-23	48 lb	480 lb
3 Divider	SFT-31	SFT-32	SFT-33	41 lb	545 lb

Back panel 9-1/2" x 11-3/4", front panel 9" x 11-3/4" (no undercut), tab is 1/2" by any length, four round corners, with 17 pt. Brown Kraft Divider(s) (w/duo-clip) with 1/3" cut x 1/2" extension in any position, Brown Tyvek® Expansion, available in 1-1/2", 2-1/4" and 3" expansions, and 2-1" Sem-Clips. Available with 1 divider (Packed 25/Box, 125/Carton), 2 dividers (Packed 20/Box, 100/Carton) and 3 dividers (Packed 15/Box, 75/Carton).

## TOP TAB

Legal Size

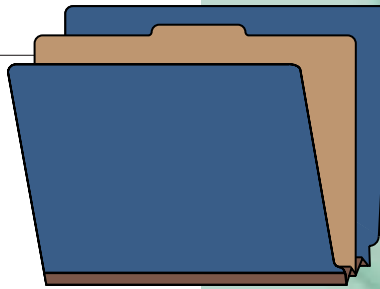


	20 pt. Type I	25 pt. Type II	25 pt. Type III	Wt. Per Carton	Wt. Per M
1 Divider	SFT-11L	SFT-12L	SFT-13L	64 lb	512 lb
2 Divider	SFT-21L	SFT-22L	SFT-23L	59 lb	590 lb
3 Divider	SFT-31L	SFT-32L	SFT-33L	51 lb	678 lb

Back panel 9-1/2" x 14-3/4", front panel 9" x 14-3/4" (no undercut), tab is 1/2" by any length, four round corners, with 17 pt. Brown Kraft Divider(s) (w/duo-clip) with 1/3" cut x 1/2" extension in any position, Brown Tyvek® Expansion, available in 1-1/2", 2-1/4" and 3" expansions, and 2-1" Sem-Clips. Available with 1 divider (Packed 25/Box, 125/Carton), 2 dividers (Packed 20/Box, 100/Carton) and 3 dividers (Packed 15/Box, 75/Carton).

## END TAB

Letter Size

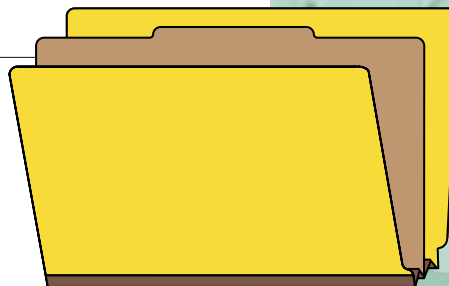


	20 pt. Type I	25 pt. Type II	25 pt. Type III	Wt. Per Carton	Wt. Per M
1 Divider	SFE-11	SFE-12	SFE-13	53 lb	424 lb
2 Divider	SFE-21	SFE-22	SFE-23	49 lb	490 lb
3 Divider	SFE-31	SFE-32	SFE-33	42 lb	558 lb

Back panel 9-1/2" x 12-1/4", front panel 9-1/2" x 11-3/4" undercut to 11-3/8", tab is 1/2" by any length, four round corners, with 17 pt. Brown Kraft Divider(s) (w/duo-clip) with 1/3" cut x 1/2" extension in any position, Brown Tyvek® Expansion, available in 1-1/2", 2-1/4" and 3" expansions, and 2-1" Sem-Clips. Available with 1 divider (Packed 25/Box, 125/Carton), 2 dividers (Packed 20/Box, 100/Carton) and 3 dividers (Packed 15/Box, 75/Carton).

## END TAB

Legal Size



	20 pt. Type I	25 pt. Type II	25 pt. Type III	Wt. Per Carton	Wt. Per M
1 Divider	SFE-11L	SFE-12L	SFE-13L	65 lb	520 lb
2 Divider	SFE-21L	SFE-22L	SFE-23L	60 lb	600 lb
3 Divider	SFE-31L	SFE-32L	SFE-33L	52 lb	692 lb

Back panel 9-1/2" x 15-1/4", front panel 9-1/2" x 14-3/4" undercut to 14-3/8", tab is 1/2" by any length, four round corners, with 17 pt. Brown Kraft Divider(s) (w/duo-clip) with 1/3" cut x 1/2" extension in any position, Brown Tyvek® Expansion, available in 1-1/2", 2-1/4" and 3" expansions, and 2-1" Sem-Clips. Available with 1 divider (Packed 25/Box, 125/Carton), 2 dividers (Packed 20/Box, 100/Carton) and 3 dividers (Packed 15/Box, 75/Carton).



# 5 - P I E C E   E X P A N S I O N   P O C K E T S

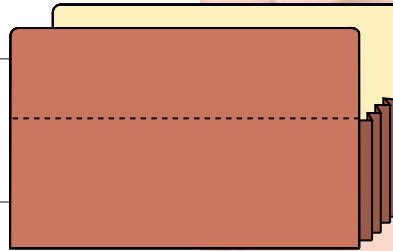
Our expanding pockets are made from quality recyclable red wallet, gray wallet or manila stock and laminated for a sturdy finish. Each expanding pocket is a 5-piece construction.

Tearproof Tyvek® is used on gussets, protecting the most wear-prone points and edges for lasting use. It is available in the following colors: frosty white, pale blue, lemon yellow, scarlet red, magenta, lime, orange, taupe, new brown and blue/violet (other colors are available upon request).

All products can be imprinted with name, logo or product information for coding and filing purposes. Rivets can be added in gusset locations for added durability and strength. Additional sizes and paper stocks are available.

## VERTICAL FILE POCKETS WITH PAPER GUSSET

*Letter Size*



1514C	9-1/2" x 11-3/4" x 1-3/4"	50/Carton	13 lb/Carton
1524E	9-1/2" x 11-3/4" x 3-1/2"	25/Carton	7 lb/Carton
1534G	9-1/2" x 11-3/4" x 5-1/4"	25/Carton	8 lb/Carton

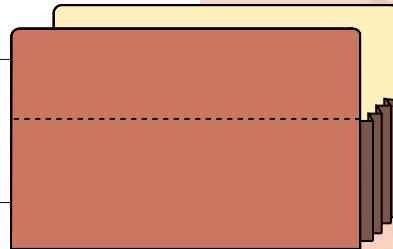
*Legal Size*

1516C	9-1/2" x 14-3/4" x 1-3/4"	50/Carton	14 lb/Carton
1526E	9-1/2" x 14-3/4" x 3-1/2"	25/Carton	8 lb/Carton
1536G	9-1/2" x 14-3/4" x 5-1/4"	25/Carton	9 lb/Carton

These pockets are specifically designed for drawer files. The back panel is 1/2" higher than the front for easy indexing.

## VERTICAL FILE POCKETS WITH TURNED EDGE TYVEK GUSSET

*Letter Size*



T 1514C	9-1/2" x 11-3/4" x 1-3/4"	50/Carton	13 lb/Carton
T 1524E	9-1/2" x 11-3/4" x 3-1/2"	25/Carton	7 lb/Carton
T 1534G	9-1/2" x 11-3/4" x 5-1/4"	25/Carton	8 lb/Carton

*Legal Size*

T 1516C	9-1/2" x 14-3/4" x 1-3/4"	50/Carton	14 lb/Carton
T 1526E	9-1/2" x 14-3/4" x 3-1/2"	25/Carton	8 lb/Carton
T 1536G	9-1/2" x 14-3/4" x 5-1/4"	25/Carton	9 lb/Carton

These pockets are specifically designed for drawer files. The back panel is 1/2" higher than the front for easy indexing.

## REINFORCED END TAB FILE POCKET WITH PAPER GUSSET

*Letter Size*



ET1514C	9-1/2" x 12-5/8" x 1-3/4"	50/Carton	13 lb/Carton
ET1524E	9-1/2" x 12-5/8" x 3-1/2"	25/Carton	7 lb/Carton
ET1534G	9-1/2" x 12-5/8" x 5-1/4"	25/Carton	8 lb/Carton

*Legal Size*

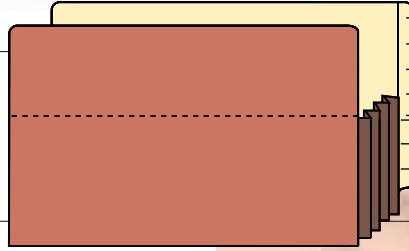
ET1516C	9-1/2" x 15-5/8" x 1-3/4"	50/Carton	14 lb/Carton
ET1526E	9-1/2" x 15-5/8" x 3-1/2"	25/Carton	8 lb/Carton
ET1536G	9-1/2" x 15-5/8" x 5-1/4"	25/Carton	9 lb/Carton

Shelve your files for easy access. 7/8" right or left hand tab and 6-1/2" high gussets keep documents straight and simple to find at a glance.

## 5 - P I E C E   E X P A N S I O N   P O C K E T S

### REINFORCED END TAB FILE POCKET WITH TURNED EDGE TYVEK GUSSET

Letter Size



TET 1514C	9-1/2" x 12-5/8" x 1-3/4"	50/Carton	13 lb/Carton
TET 1524E	9-1/2" x 12-5/8" x 3-1/2"	25/Carton	7 lb/Carton
TET 1534G	9-1/2" x 12-5/8" x 5-1/4"	25/Carton	8 lb/Carton

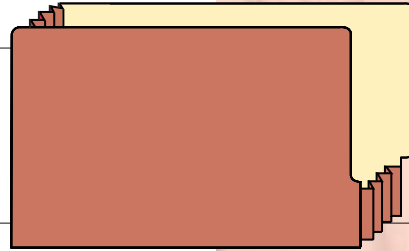
Legal Size

TET 1516C	9-1/2" x 15-5/8" x 1-3/4"	50/Carton	14 lb/Carton
TET 1526E	9-1/2" x 15-5/8" x 3-1/2"	25/Carton	8 lb/Carton
TET 1536G	9-1/2" x 15-5/8" x 5-1/4"	25/Carton	9 lb/Carton

Flag a whole section of files, or use our full side tabs to include titles, dates or descriptions. It has a 7/8" side tab.

### OPEN SIDE TAB FILE POCKET WITH PAPER GUSSET

Letter Size



ET 1514C-L	9-1/2" x 12-5/8" x 1-3/4"	50/Carton	13 lb/Carton
ET 1524E-L	9-1/2" x 12-5/8" x 3-1/2"	25/Carton	7 lb/Carton
ET 1534G-L	9-1/2" x 12-5/8" x 5-1/4"	25/Carton	8 lb/Carton

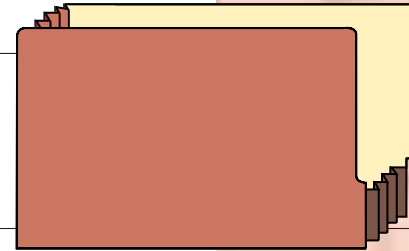
Legal Size

ET 1516C-L	9-1/2" x 15-5/8" x 1-3/4"	50/Carton	14 lb/Carton
ET 1526E-L	9-1/2" x 15-5/8" x 3-1/2"	25/Carton	8 lb/Carton
ET 1536G-L	9-1/2" x 15-5/8" x 5-1/4"	25/Carton	9 lb/Carton

Active files work well in this pocket. It has low gussets, with a 1/2" undercut and a 7/8" tab. The exposed side of the extended tab on the back panel provides easy access to any document.

### OPEN SIDE TAB FILE POCKET WITH TURNED EDGE TYVEK GUSSET

Letter Size



TET 1514C-L	9-1/2" x 12-5/8" x 1-3/4"	50/Carton	13 lb/Carton
TET 1524E-L	9-1/2" x 12-5/8" x 3-1/2"	25/Carton	7 lb/Carton
TET 1534G-L	9-1/2" x 12-5/8" x 5-1/4"	25/Carton	8 lb/Carton

Legal Size

TET 1516C-L	9-1/2" x 15-5/8" x 1-3/4"	50/Carton	14 lb/Carton
TET 1526E-L	9-1/2" x 15-5/8" x 3-1/2"	25/Carton	8 lb/Carton
TET 1536G-L	9-1/2" x 15-5/8" x 5-1/4"	25/Carton	9 lb/Carton

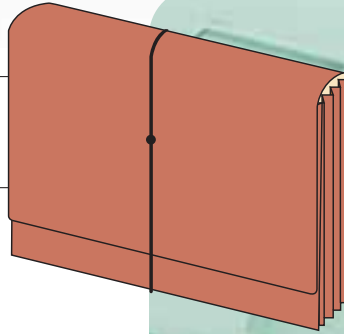
Active files work well in this pocket. It has low gussets, with a 1/2" undercut and a 7/8" tab. The exposed side of the extended tab on the back panel provides easy access to any document.

All pocket sizes can be customized to meet your specifications.

## 5 - P I E C E   E X P A N D I N G   W A L L E T S

### EXPANDING WALLETS WITH PAPER GUSSET

*Letter Size*



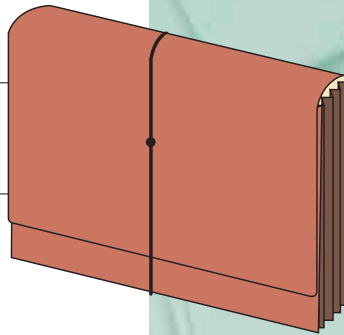
1033C-EC	9-1/2" x 11-3/4" x 1-3/4"	25/Cartron	8 lb/Cartron
1053E-EC	9-1/2" x 11-3/4" x 3-1/2"	25/Cartron	9 lb/Cartron

*Legal Size*

1036C-EC	10" x 15" x 1-3/4"	25/Cartron	10 lb/Cartron
1056E-EC	10" x 15" x 3-1/2"	25/Cartron	11 lb/Cartron
1076G-EC	10" x 15" x 5-1/4"	25/Cartron	12 lb/Cartron

### EXPANDING WALLETS WITH TURNED EDGE TYVEK GUSSET

*Letter Size*



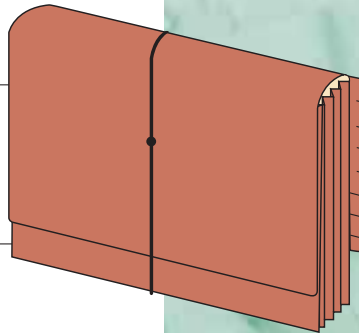
T 1055E-EC	9-1/2" x 14-3/4" x 3-1/2"	25/Cartron	11 lb/Cartron
T 1075G-EC	9-1/2" x 14-3/4" x 5-1/4"	25/Cartron	12 lb/Cartron

*Legal Size*

T 1056E-EC	10" x 15" x 3-1/2"	25/Cartron	11 lb/Cartron
T 1076G-EC	10" x 15" x 5-1/4"	25/Cartron	12 lb/Cartron

### REINFORCED END TAB EXPANDING WALLETS WITH PAPER GUSSET

*Letter Size*



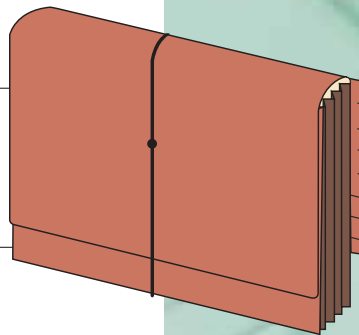
ET 1033C-EC	9-1/2" x 12-5/8" x 1-3/4"	25/Cartron	9 lb/Cartron
ET 1053E-EC	9-1/2" x 12-5/8" x 3-1/2"	25/Cartron	10 lb/Cartron
ET 1073G-EC	9-1/2" x 12-5/8" x 5-1/4"	25/Cartron	11 lb/Cartron

*Legal Size*

ET 1035C-EC	9-1/2" x 15-5/8" x 1-3/4"	25/Cartron	10 lb/Cartron
ET 1055E-EC	9-1/2" x 15-5/8" x 3-1/2"	25/Cartron	11 lb/Cartron
ET 1075G-EC	9-1/2" x 15-5/8" x 5-1/4"	25/Cartron	12 lb/Cartron

### REINFORCED END TAB EXPANDING WALLETS WITH TURNED EDGE TYVEK GUSSET

*Letter Size*



TET 1033C-EC	9-1/2" x 12-5/8" x 1-3/4"	25/Cartron	10 lb/Cartron
TET 1053E-EC	9-1/2" x 12-5/8" x 3-1/2"	25/Cartron	11 lb/Cartron
TET 1073G-EC	9-1/2" x 12-5/8" x 5-1/4"	25/Cartron	12 lb/Cartron

*Legal Size*

TET 1035C-EC	9-1/2" x 15-5/8" x 1-3/4"	25/Cartron	11 lb/Cartron
TET 1055E-EC	9-1/2" x 15-5/8" x 3-1/2"	25/Cartron	12 lb/Cartron
TET 1075G-EC	9-1/2" x 15-5/8" x 5-1/4"	25/Cartron	13 lb/Cartron

## CUSTOM INDEX TABS / SADDLE STITCH DIVIDER FOLDERS

Custom indexes are often needed to organize documents that reside within a folder. Indexes allow documents to be located instantaneously allowing the retrieval of information to be hassle-free. Reinforced index tabs are available in 16 colors. Custom indexes are available in a variety of different tab lengths and widths and can have printing applied to both the front and back of the tab.



### SADDLE-STITCHED DIVIDER FOLDERS

Saddle-Stitched Divider Folders are made from 11 point manila stock. The overall folder size is 9-3/8" x 11-3/8". They are available with 4 or 6 saddle-stitched dividers. Each divider is clipped and stapled to the spine of the folder in three positions. A factory-installed fastener can be applied to each individual divider to enhance the versatility of the folder. The dividers have reinforced tabs to enhance the strength of the tab. Tabs are printed on both sides to increase their readability. Let us help you customize a Saddle-Stitch Divider Folder to hold your documents!

#### Standard Features

- 11 pt. Manila
- Overall Size: 9-3/8" x 11-3/8"
- Reinforced index color coated tabs
- Printing on both sides of tabs

#### Options

- Choose either 4 or 6 saddle-stitched dividers
- Add a factory installed fastener to each divider in any position
- Tab sizes are available in either 1/6", 1/4" or 1/2" cut



## CHART ORGANIZATION DIVIDERS

### FLIP-UP AND/OR BOOK STYLE FILEBACKS

Flip-Up or Book Style Filebacks have fasteners at the top or side. This unique system allows you to file or extract pages easily without disassembling the file.

Let us custom design systems for your individual needs. We manufacture custom filebacks to your specifications. We have produced thousands of custom systems for a wide range of professional industries. Let our experienced staff assist you with cost saving ideas (or alternatives) for producing a filing system custom suited to your needs.

#### Standard Features

- 110 lb Manila
- Reinforced printed tabs are available in 16 colors
- Side or bottom tabs
- Available with or without 1" or 2" embedded or heat bonded fasteners in positions of your choice

#### Options

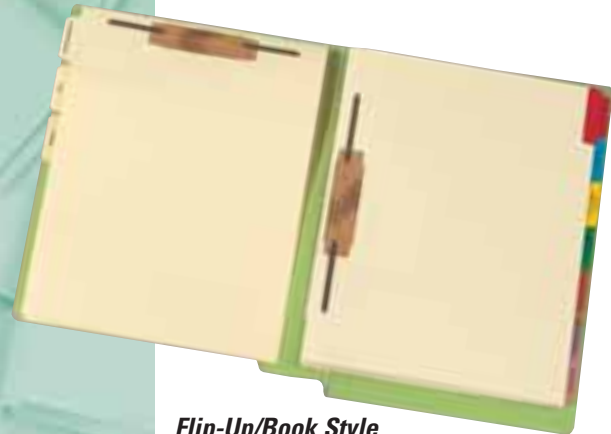
- Reinforced two-hole slot punched
- Printing on the front and back of tabs with the same or different copy
- Printing on body of the divider, front and/or back
- Different tab lengths and widths are available
- Collated into sets and/or assembled into any of our file folders



*Flip-Up Style -  
bottom tabs for use in top  
tab or end tab folders*



*Flip-Up Style -  
side tabs for  
use in end tab  
folders*



*Flip-Up/Book Style  
Combination - for use  
in end tab folders*



## CHART ORGANIZATION DIVIDERS

### INDEX STYLE DIVIDERS

Index Style Dividers are two-hole punched on either the top or side for use in standard folders or classifolders. They can also be three-hole punched for use in binders.

#### Standard Features

- 90 lb White Index or 32 lb White or Buff Ledger
- Reinforced printed tabs are available in 16 colors
- Side or bottom tabs
- Two or three-hole punched
- Standard letter size is 11" x 9", 8-1/2" x 11-1/2" or 9" x 11"

#### Options

- Printing on the front and back of the tabs with the same or different copy
- Indexes can be produced on white, buff, manila or colored stock
- Printing on the body of the divider front and/or back
- Different tab lengths and widths are available
- Reinforced hole punching
- Collated in sets
- Assembled into any of our file folders



*Index Style Dividers  
for use in top or end  
tab folders*

### SELF-ADHESIVE BOOK STYLE DIVIDERS

Adhesive custom dividers can be affixed to your charts without fasteners for "drop-in" filing. We can also add heat bonded 1" or 2" fasteners to your dividers which will enable you to file and extract pages without disassembling the file.

#### Standard Features

- 110 lb Manila
- 3/4" peel-off adhesive backing on hinge allows the divider to open and function like a book
- Reinforced printed tabs available in 16 colors
- Available with or without 1" or 2" capacity heat bonded fasteners at the top, front and/or back
- Printing on both front and back of the tabs with the same or different copy
- Different tab lengths and widths are available

#### Options

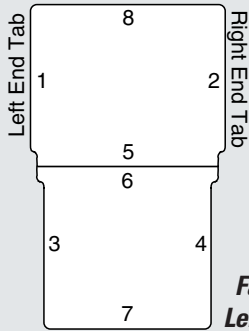
- Printing on the body of the divider front and/or back
- Can be assembled into any of our file folders
- Twin prong fastener installation
- Dividers can be produced on manila stock



*Self-Adhesive Book  
Style Dividers*

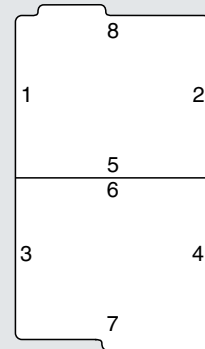
## FASTENERS

### ORDERING FASTENERS



**Fastener Positions -  
Left and Right End Tab**

Fasteners or Clips can be ordered in any position. Please refer to the charts for clip and fastener position numbers. When ordering, state the folder item number, size of the fastener, type of the fastener and the desired position(s).  
Example: MRS-10, 1" Sem-Clip, position #1 and #3.



**Fastener Positions -  
Top Tab**

### FACTORY INSTALLED FASTENERS

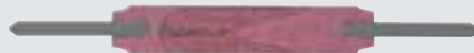
**Sem-Clip** - A Sem-Clip has a strong fiber base with enamel-coated steel construction prongs. It is heat bonded to the inside surface of the folder. Their fiber base makes it nearly impossible to rip from the folder. The main advantage of this style clip is that there are no edges on the outside of the folder. **Sem-Clips are available in 1" or 2" capacity.** More than one fastener can be installed in any folder. Fastener Wt: 1" clip 5.25 lb per M, 2" clip 6.25 lb per M.



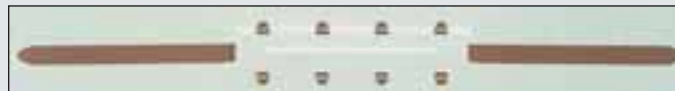
### SELF-INSTALLED CLIPS

**Self-Adhesive Sem-Clip (#2912)** - A 2" Sem-Clip is attached to the folder with a Self-Adhesive strip offering you the strength and durability of a factory installed Sem-Clip. The versatility of the Self-Adhesive Sem-Clip allows you to attach the fastener in any position you choose. Clips are sold 4 per sheet, 25 sheets per package. Weight: 1 lb/Package.

**Foam Clip (#2914)** - A 1-1/2" capacity foam clip fastener is designed for heavy-duty use with an extra-strong adhesive foam backer. Foam clips are an inexpensive alternative to the Self-Adhesive Sem-Clip. Packed 100/Box. Weight: 1 lb/Box.

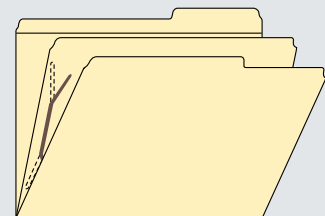


**Sem-Pak** - A Sem-Pak fastener is an all metal fastener with an enamel finish. These fasteners are applied through the back of the folder. The primary advantage is that they have a lower profile (thinner) on heavy stocks like pressboard. **Sem-Paks are available in 1" or 2" capacity.** More than one fastener can be installed in any folder. Fastener Wt: 1" pak 7 lb per M, 2" pak 9 lb per M.



### FACTORY OR SELF-INSTALLED FASTENERS

**Duo-Clip** - A twin prong, all metal construction fastener is perfect in dividers when a fastener is desired on both sides. When the fastener is factory installed, it is crimped down through the top edge of the divider giving the fastener a 1" capacity on each side of the divider. You can also order the fasteners as a stock item (#2915). Insert the prongs through slits in the divider (like our self-adhesive divider), fold back one side of the prong add to make a secure fastener for both sides of the divider. The fastener positioned this way will have a 1" capacity on one side of the dividers and 5/8" on the other. Sold 100 per box. Fastener Wt: 9 lb per M



## FACTORY OR SELF-INSTALLED FASTENERS (cont.)

**Medi-Clip Fastener (#2913)** - This unique fastener converts any file folder into a loose-leaf format. The flexible 3-piece construction attaches in seconds to any type of file folder. The Medi-Clip Fastener is the solution for securing a multitude of documents within a folder.



**1** Center white adhesive strip, and press in place.



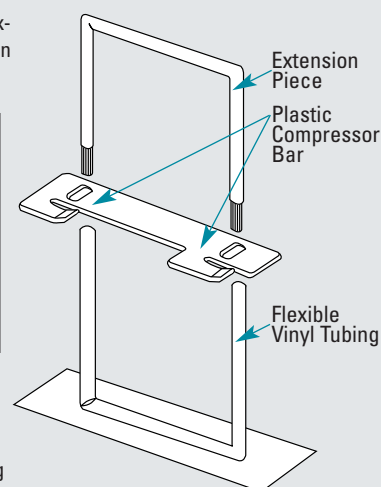
**2** Slide documents onto flexible plastic tubing.



**3** Fastener clip slides on and end piece snaps on.



**4** Records lie flat for easy photocopying or reading.



**Simple Interfiling Capabilities** – You don't have to remove all the previous pages to interfile; no struggling to keep the holes in line to put the papers back in, like with pronged fasteners. Half the papers stay on the base and the other half stay on the extension.

**Fast Insertion** – Within seconds you can add additional documents to the folder. Inserting additional documents without disrupting preceding pages is made easy by removing the plastic extension piece.

Medi-Clip allows secure division of the file with inexpensive dividers, no need for additional fasteners or the use of filebacks. The following pictures show a commonly found file with filebacks installed. The picture on the left shows how you need to fold the fileback over and under to access the information, which often results in flip back of the tucked papers.



Index tab dividers and file folders widely used in the medical field can be converted into a well-organized, loose-leaf full filing system by installing the Medi-Clip fastener. With a self-adhesive base the Medi-Clip attaches to any type of folder quickly. Its 3 piece design features a base with tubing, extension piece, and compressor.

These fasteners allow you to photocopy your documents from the file without removing them from actual chart, eliminating lost paperwork. This unique fastener opens as a book with the Medi-Clip in pos #5. The unique design of

the tube clip allows you to add and remove documents easily from the folder in the same fashion as you would a ring binder file only without the bulk when empty.



Medi-Clip converts any file folder into a ring binder, loose-leaf format. Easy to use, it retains the papers but allows fast access to any individual sheet without disturbing the sequence of your other documents. When working with larger files it allows for easy insertion of pages anywhere yet still allowing those files to lie flat on desk surfaces for easy reading.

By adding a Medi-Strip you increase its flexibility by doing away with the need for the compressor. This transforms the file into a true loose-leaf ring binder format. This saves additional space, by doing away with the compressor, and allows for easier viewing, insertion or deletion of material. It allows file dividers and pages to turn easily and lie flat, similar to a ring binder. You can easily add and remove page by separating the extension piece and the tube base.



This picture shows the space savings you can realize by using a single Medi-Clip with index dividers and a Medi-Strip installed, as compared to a folder utilizing filebacks with pronged fasteners. These are both new work files with no documents in them.

The Medi-Clip fastener expands as your documents expand ensuring space is not wasted. When dividing the file with index dividers the work area automatically adjusts to the space required. Filebacks utilize a set amount of space no matter if used for one or twenty documents; you can see the difference in the picture.

# PRINTING / TABS / SPINE REINFORCING

## CUSTOM PRINTING

The Medical Center  
7165 Cordova Lane  
Memphis, TN 82331

We can custom print your folders, whether it is a standard file folder or custom pressboard folder. Printing on folders improves their efficiency in the office.

Let us custom print your next folder order! Just send us your camera-ready artwork or supply us with a good sample of the printed folder. We can create a printed design for your custom folders. Orders that require a printed design are subject to additional charges.

## METAL TABS

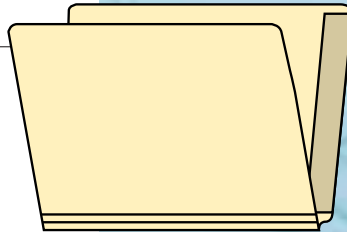


### The following metal tab sizes are available:

4" Metal Tab Double Window	2" Metal Tab Double Window
4" Metal Tab Single Window	2" Metal Tab Single Window
4" Metal Tab Angle Window	2" Metal Tab Angle Window
3" Metal Tab Double Window	1-1/8" Metal Tab Single Window
3" Metal Tab Single Window	7/8" Metal Tab Single Window

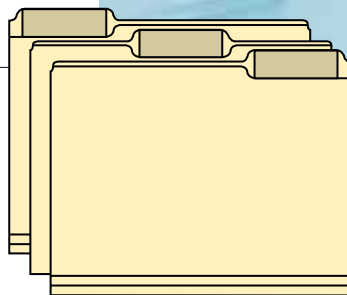
Our company offers several types of metal tabs. They come with inserts and celluloid windows. Metal tabs can be applied to either the top or end tab of a folder.

## INSERTABLE TUBES



A full 1" x 8" clear, insertable tube can be attached to file folders allowing for the use of an insertable color coded label. Labels can be easily replaced as needed. Please indicate on your order if individual labels are to be inserted. The clear, insertable tubes do not include color code strips. Contact your Sales Representative for additional sizes.

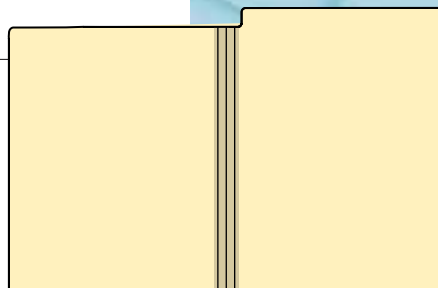
## INSERTABLE TABS



These clear tabs allow you to change the paper insert, which adds to the life and usefulness of the folder or index. They are permanently bonded to the product and come complete with white 90 lb pre-cut insertable tabs.

These tabs can be applied to either the top or end of the folder and are available in a wide variety of dimensions. Contact your Sales Representative for specific product information.

## SPINE REINFORCING



A 2" wide strip of clear film can be applied to the spine of any file folder to protect the edge from wear. This added reinforcement improves the strength and life of the folder. With a 2" wide strip of clear film on the spine, you can reduce the cost of replacing worn out folders.

## CUSTOMIZED ADD-ONS

### NUMBERING

**123-45-67**

*Style AH*

**123**

**45**

**67**

*Style AV*

**12-34-56**

*Style BH*

**12**

**34**

**56**

*Style BV*

**123456**

*Style CH*

**1  
2  
3  
4  
5  
6**

*Style CV*

**12-34-56**

*Style EH*

**12**

**34**

**56**

*Style EV*

**123-45-67**

*Style FH*

**123**

**45**

**67**

*Style FV*

**1234-56-78**

*Style GH*

**12-34-56**

*Style HH*

**1234567**

*Style IH*

**123456**

*Style JH*

**1  
2  
3  
4  
5  
6**

*Style KV*

### NUMBERING - ACTUAL SIZE OF NUMBER STYLE

A variety of numbering styles are offered, both in horizontal and vertical positions. Factory pre-numbering saves you time by eliminating the need to write the number in by hand. It also enhances productivity because the number is always in the exact location on every folder.

File folders can be consecutively numbered or terminal digit numbered. They can range from one digit to as many as ten.

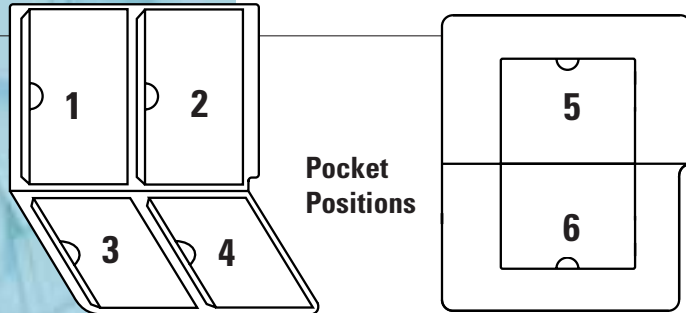


## POCKET AFFIXING

Factory mounted pockets are an effective way to help organize the contents of the folder. Pockets can generally be made with top or side openings and can be mounted almost anywhere in the folder or in other filing products. Our company has a variety of pocket styles and sizes. For additional sizes contact your Sales Representative.

### PAPER POCKETS

These can be manufactured using manila, kraft or almost any paper stock. We carry a variety of stock paper pockets.



### VINYL OR POLY POCKETS

Stock Item Number	Description
2330	6 mil. Vinyl for Size 2-1/8" x 3-3/8" Opening on 2-1/8" dimension
WV53	Heavy Duty Vinyl for Card Size 5" x 3" Opening on 5" dimension
WV64	Heavy Duty Vinyl for Card Size 6" x 4" Opening on 6" dimension
WV85	Heavy Duty Vinyl for Card Size 8" x 5" Opening on 8" dimension
5P23	5 mil. Poly for Card Size 2-1/8" x 3-3/8" Opening on 2-1/8" dimension
5P35	5 mil. Poly for Card Size 3" x 5" Opening on 3" dimension
5P53	5 mil. Poly for Card Size 5" x 3" Opening on 5" dimension
5P46	5 mil. Poly for Card Size 4" x 6" Opening on 4" dimension
5P64	5 mil. Poly for Card Size 6" x 4" Opening on 6" dimension
5P85	5 mil. Poly for Card Size 8" x 5" Opening on 8" dimension

*All dimensions are for actual card sizes.  
A minimum order of 1,000 is required.*



## CONVERTERS

### COMPUTER GENERATED CONVERTERS

With our computer generated, self-adhesive, Code-A-Converter you can convert top tab folders into instant side tab folders in one easy application.

This product has excellent application for shelving conversions where the top tab folders are in good condition and not ready to be replaced with new side tab folders.

The color coding portion can be produced to match almost any existing system. The label can be customized to contain a bar code, name, address, year band, designation bar and company logo, etc. This is similar to a regular computer generated strip label.



**Expand-A-Tab - #XPTAB**



**Convert-A-Tab - #CVTAB**

### ENDTAB CONVERTERS

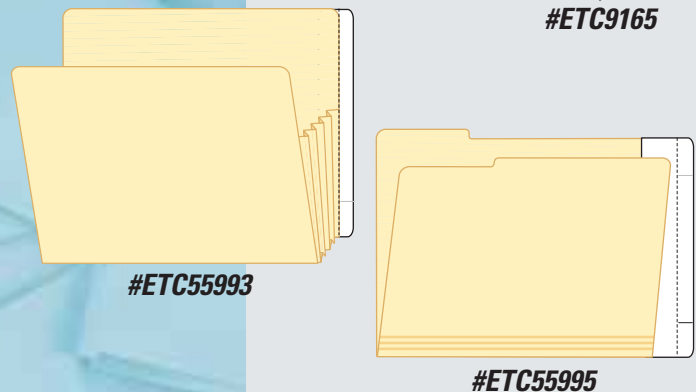
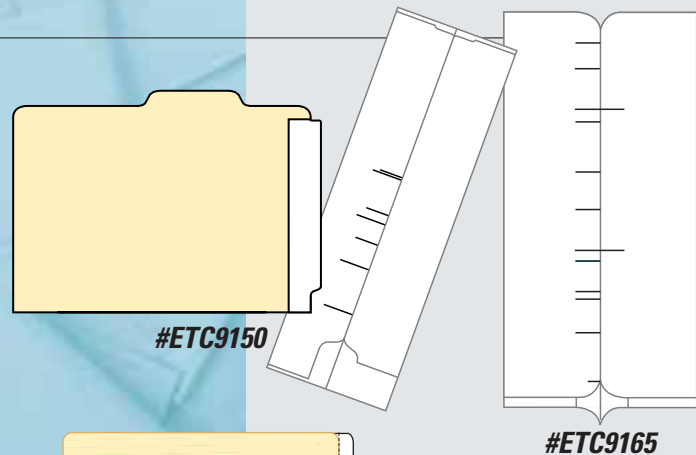
When converting from drawer style to shelf filing, endtabs are a quick and economical alternative to replacing entire file folders. The self-adhesive strip adheres to both the front and back of the folder, offering stability and prolonged wearability. The endtab converter is available in standard notched tab style or full end tab format.

Notched tab style - **#ETC9150**

Full end tab - **#ETC9165**

**#ETC55993** This end tab converter is designed to convert drawer file folders to shelf file folders. It is as simple as attaching the ETC55993 end tab converter adhesive strip to the inside of the back flap of the folder! The end tab converter can be labeled prior to attaching it to the folder. This end tab converter is available in white.

**#ETC55995** The ETC55995 is made 1/2" shorter than the ETC55993 allowing this end tab to be used with 1/3<sup>rd</sup> cut drawer files. The tab cut is positioned away from the right edge of the folder. The end tab converter can be labeled prior to attaching it to the folder. This end tab converter is available in white.



# COMPUTER GENERATED STRIP LABELS

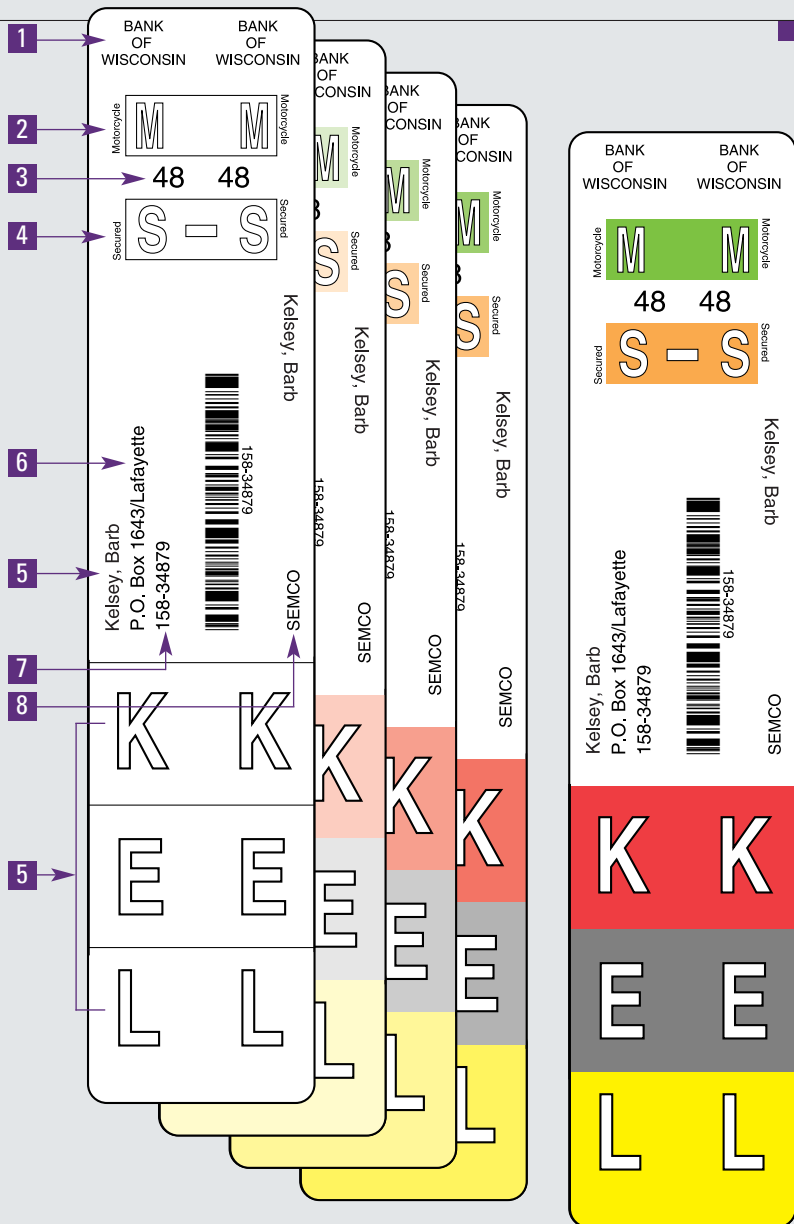
Our company offers a **Computer Generated Strip Label**. Very similar to a regular strip label, the computer generated label offers more features, such as a printed barcode, logo, year band and designator bar. With the array of brilliant colors you can match any existing system or create a new one. Have the labels printed in consecutive order, terminal digit order, or alphabetically. We can supply you with Computer Generated Strip Label folders ready to go right out of the box.

Each label has a clear film laminate over it, giving the label extra protection and strength. Strip labels are factory attached with a cold adhesive covering 100% of the label to assure that they will never fall off, even after years of use. The Computer Generated Strip Label is an easy way to incorporate pertinent information in a consistent spot on one easy to read strip label. Below is an example of how a simple label design turns into a finished label.

## LABEL TEMPLATE

Data Format: Please specify all of the data/information you wish to incorporate on your customized label. Also indicate the sequence the information should appear.

- 1 Bank of Wisconsin - Constant
- 2 Account Type - Word on side, 1st letter color-coded. (10 charac. max.)
- 3 Number Code (2 charac.)
- 4 Account Sub. - Category - Word on side, 1st letter color-coded. (9 charac. max.)
- 5 Name - Last name first, 1st 3 letters color-coded, 1" tall, Barkley style, both sides of label (30 charac. max.)
- 6 Address - 1 side of label, (30 charac. max.)
- 7 Account Number - 9 characters, under address, barcode on right side, human readable characters over barcode.
- 8 SEMCO - Dealer name constant on each label.

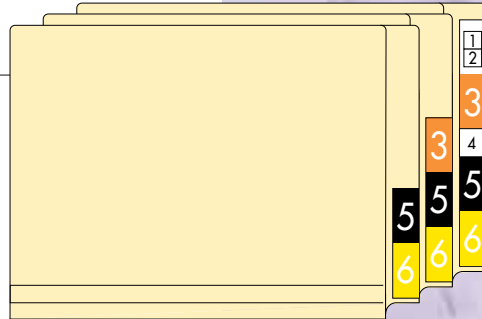


## COLOR CODING

### STRIP LABELS

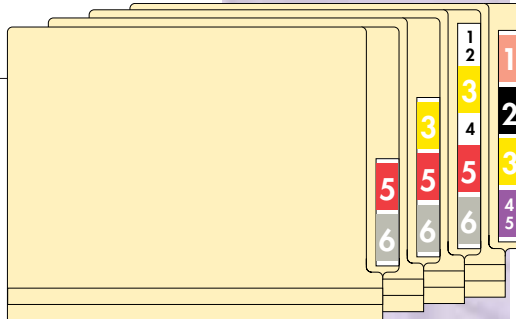
Factory applied strip labels are offered in a wide variety of styles to match almost any system. Strip labels are attached with a cold adhesive covering 100% of the label to assure that they will never fall off, even after years of use. A matte or glossy clear protective film laminate is added to every label. Additional styles and systems are also available.

#### AMES COMPATIBLE



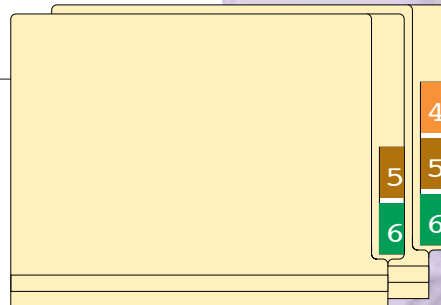
No. Color	No. Color	No. Color
0 Red	4 Purple	8 Pink
1 Gray	5 Black	9 Green
2 Blue	6 Yellow	
3 Orange	7 Brown	

#### ACME VISIBLE COMPATIBLE



No. Color	No. Color	No. Color
0 Green	4 Purple	8 Blue
1 Pink	5 Red	9 Orange
2 Black	6 Gray	
3 Yellow	7 Brown	

#### SMEAD COMPATIBLE



No. Color	No. Color	No. Color
0 Yellow	4 Orange	8 Red
1 Blue	5 Brown	9 Black
2 Pink	6 Green	
3 Purple	7 Gray	

#### GBS/VRE SYSTEM 6 COMPATIBLE

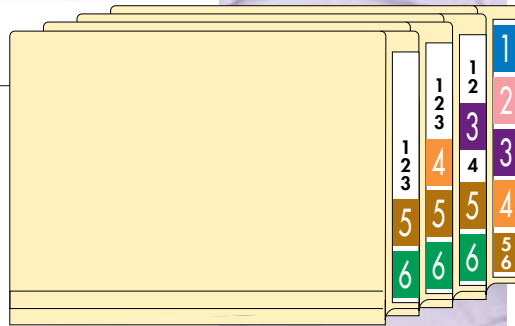


No. Color	No. Color	No. Color
0 Black	4 Orange	8 Gold
1 Gray	5 Green	9 Red
2 Blue	6 Dk. Green	
3 Blue/Green	7 Yellow	

## COLOR CODING

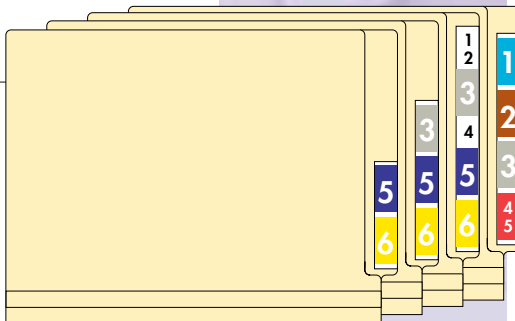
### STRIP LABELS

#### GBS/VRE SYSTEM 1 COMPATIBLE



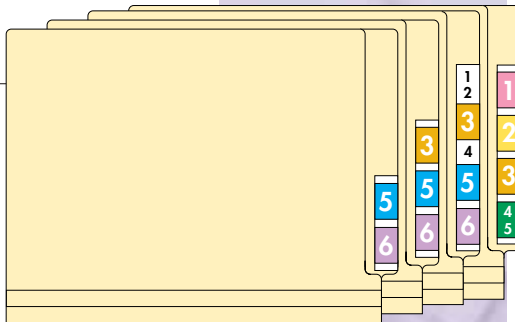
No. Color	No. Color	No. Color
0 Yellow	4 Orange	8 Red
1 Blue	5 Brown	9 Black
2 Pink	6 Green	
3 Purple	7 Gray	

#### SFI COMPATIBLE



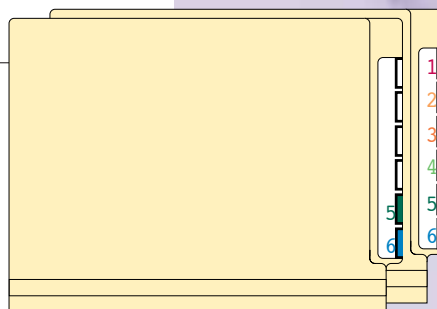
No. Color	No. Color	No. Color
0 Orange	4 Red	8 Pink
1 Blue	5 Purple	9 Green
2 Brown	6 Yellow	
3 Gray	7 Black	

#### BARKLEY COMPATIBLE



No. Color	No. Color	No. Color
0 Red	4 Green	8 Gray
1 Pink	5 Blue	9 Orange
2 Yellow	6 Lavender	
3 Gold	7 Brown	

#### TAB PRODUCTS COMPATIBLE



No. Color	No. Color	No. Color
0 Pink	4 Lt. Green	8 Lavender
1 Red	5 Dk. Green	9 Brown
2 Lt. Orange	6 Blue	
3 Dk. Orange	7 Purple	



## L A B E L P R I N T I N G   S O L U T I O N S   A N D   P R O G R A M S



### CODE-A-PRINT.COM

Code-A-Print.com is a web-based label archive and print utility that gives you control of your label printing needs. You can access Code-A-Print.com over the Internet from any PC running Windows®98, XP, or NT with Internet Explorer 6.0 or greater.

The easy to use interface lets you log into your secure account and manage your label printing process. You can select label designs from an ever increasing library of stock labels or use your own custom-designed labels. You can enter or import your label data, and you can save and retrieve your data for later use. You can print your labels as needed on high-quality label stock using your own laser or inkjet printer.

Code-A-Print.com puts you in charge of your label printing from your own desktop. It lets you print and manage your label needs without investing in specialized label creation software. You don't need to worry about sensitive and confidential data leaving your computer. You can administer and control account access, yet you can have an unlimited number of users access your account from as many computers as you need.

### CODE-A-PRINT ON-DEMAND PRINT SOLUTIONS

Code-A-Print is an on-demand label print system for the busy filing system looking for ways to improve quality and reduce costs. Labels are designed with any variety of colors, text and barcodes to produce consistent brilliant labels. We offer a basic print only version or a full design version for users who need to design labels. All systems are complete with a label design and 90 days unlimited phone support.



### FAST TRACK LABEL PRINT SERVICE

SEMCO offers an expedited service for printing and assembly of full strip color code labels. The Fast Track service is ideal for quantities from 50 to 5,000 where getting the product fast is a key part of succeeding. We can print using any label design or make one for you. You simply email or mail a disk with the data and we print and assemble the labels. We can print labels and assemble to stock folders in 3-10 days after approval of label design (based on quantity).



# LABEL SUPPLIES

## LABEL STOCK

### 8" Folder Labels



**FS68L** - Laser  
**FS68WS** - Ink Jet  
 Label Size: 1-1/2" x 8"  
 6 labels per sheet  
 50 sheets per package

### Convert-A-Tab



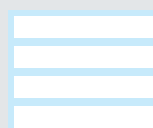
**FSCVTL** - Laser  
**FSCVTW** - Ink Jet  
 Label Size: 8" x 2-5/8"  
 4 labels per sheet  
 50 sheets per package

### 4 x 4 (mixed sheet)



**FS4X4L** - Laser  
**FS4X4W** - Ink Jet  
 Label Sizes:  
 1-1/2" x 3-56.8/64" (4)  
 1-1/2" x 8" (4)  
 8 labels per sheet  
 50 sheets per package

### X-Ray Jacket Labels



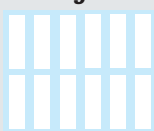
**FSXR10L** - Laser  
**FSXR10W** - Ink Jet  
 Label Size: 1-7/8" x 10"  
 4 labels per sheet  
 50 sheets per package

### 3 by 3 (mixed sheet)



**FS3X3L** - Laser  
**FS3X3W** - Ink Jet  
 Label Sizes: 3-1/4" x 1-7/8" (3)  
 10" x 1-7/8" (3)  
 6 labels per sheet  
 50 sheets per package

### 4" Filing Labels



**FS4L** - Laser  
**FS4WS** - Ink Jet  
 Label Size:  
 1-1/2" x 3-56.8/64"  
 12 labels per sheet  
 50 sheets per package

### 2 x 8" (mixed sheet)



**LZ-2X2Z** - Laser  
**IJ-2X2Z** - Ink Jet  
 Label Sizes: 1-1/2" x 1-3/4" (2)  
 1-1/2" x 8" (2)  
 4 labels per sheet  
 100 sheets per package

### 1 by Convert-A-Tab (mixed sheet)



**LZ-CVTZ** - Laser  
**IJ-CVTZ** - Ink Jet  
 Label Sizes: 2-5/8" x 1.5" (1)  
 2-5/8" x 8" (1)  
 2 labels per sheet  
 100 sheets per package

### 1 by X-Ray



**LZ-XS10Z** - Laser  
**IJ-XS10Z** - Ink Jet  
 Label Size: 1" x 10"  
 1 label per sheet  
 100 sheets per package

### 4 by 4"



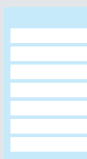
**LZ-4Z** - Laser  
**IJ-4Z** - Ink Jet  
 Label Size: 1-1/2" x 4"  
 4 labels per sheet  
 100 sheets per package

### 1 by 4 x 4 (mixed sheet)



**LZ-MXDZ** - Laser  
**IJ-MXDZ** - Ink Jet  
 Label Sizes: 1-1/2" x 1-3/4" (2)  
 1-1/2" x 4" (1)  
 1-1/2" x 8" (1)  
 4 labels per sheet  
 100 sheets per package

### 7-11/16" Tab Match



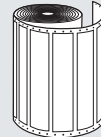
**LZFS-78** - Laser  
**IJFS-78** - Ink Jet  
 Label Size:  
 7-11/16" x 1-11/16"  
 7 labels per sheet  
 350 labels total

### 8" Labels Smead Match



**LZ7FS** - Laser  
**IJ7FS** - Ink Jet  
 Label Size: 8" x 1-7/16"  
 7 labels per sheet  
 350 labels total

### 8" Label Smead/ Doc Match



**IJROLL** - Ink Jet  
 Label Size: 8" x 1-7/16"  
 1000 labels per roll

PRESSURE SENSITIVE LABELS

**COLOR CODED LABELS TO MATCH GBS/VRE SYSTEM I SERIES**

GBS/VRE color-coded match labels use colors to make filing and retrieval of end tab folders faster.

They are packaged in a quantity of 550 labels per roll in a self-dispensing box.

**Features**

- Large label format
- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation
- Label size: 1.3" H x 1.25" W (before folding)

**GBS/VRE Alpha Compatible, 1960**

- One complete set of A-Z
- Packaged 550 labels per roll in dispenser box

**Order #SP-GBS-STA**

**GBS/VRE Numeric Compatible, 1900**

- One complete set of 0-9
- Packaged 550 labels per roll in dispenser box

**Order #SP-GBS-STN**



SP-GBS-A

**GBS/VRE Alpha Compatible, 1960**  
1-5/16" x 1-1/4"



SP-GBS-B



SP-GBS-C



SP-GBS-D



SP-GBS-E



SP-GBS-F



SP-GBS-G



SP-GBS-H



SP-GBS-I



SP-GBS-J



SP-GBS-K



SP-GBS-L



SP-GBS-M



SP-GBS-N



SP-GBS-O



SP-GBS-P



SP-GBS-Q



SP-GBS-R



SP-GBS-S



SP-GBS-T



SP-GBS-U



SP-GBS-V



SP-GBS-W



SP-GBS-X



SP-GBS-Y



SP-GBS-Z



SP-GBS-0

**GBS/VRE Numeric Compatible, 1900**  
1-5/16" x 1-1/4"



SP-GBS-1



SP-GBS-2



SP-GBS-3



SP-GBS-4



SP-GBS-5



SP-GBS-6



SP-GBS-7



SP-GBS-8



SP-GBS-9

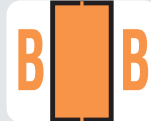
Printing methods do not allow for accurate color reproduction. Call your Sales Representative if you need a sample.

# PRESSURE SENSITIVE LABELS



SP-1283-A

## Tab Alpha Compatible, 1283 1" x 1-1/4"



SP-1283-B



SP-1283-C



SP-1283-D



SP-1283-E



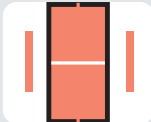
SP-1283-F



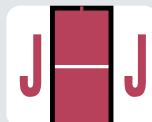
SP-1283-G



SP-1283-H



SP-1283-I



SP-1283-J



SP-1283-K



SP-1283-L



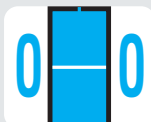
SP-1283-M



SP-1283-MC



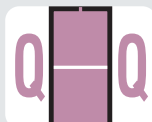
SP-1283-N



SP-1283-O



SP-1283-P



SP-1283-Q



SP-1283-R



SP-1283-S



SP-1283-T



SP-1283-U



SP-1283-V



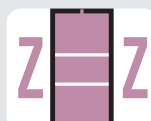
SP-1283-W



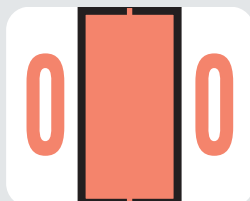
SP-1283-X



SP-1283-Y



SP-1283-Z



SP-1282-0

## Tab Match Numeric Compatible, 1282 1" x 1-1/4"



SP-1282-1



SP-1282-2



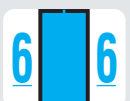
SP-1282-3



SP-1282-4



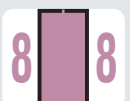
SP-1282-5



SP-1282-6



SP-1282-7



SP-1282-8



SP-1282-9

## COLOR CODED LABELS TO MATCH TAB PRODUCTS

Tab color-coded match labels use Tab Products design and colors but cost less. The labels are designed for use on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

### Features

- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

## Tab Alpha Compatible, 1283 (Vinyl) / 1383 Laminated

- One complete set of A-Z
- Packaged 500 labels per roll in dispenser box

Order #SP-1283-STA

Order #SP-1383-STA

## Tab Numeric Compatible, 1282 (Vinyl) / 1382 Laminated

- One complete set of 0-9
- Packaged 500 labels per roll in dispenser box, please specify

Order #SP-1282-STA

Order #SP-1382-STA

PRESSURE SENSITIVE LABELS

COLOR CODED LABELS TO MATCH BARKLEY PRODUCTS

Barkley color-coded match labels are compatible with Barkley ABKM Alpha and NBKM Nu-meric series labels. Their bright colors and outlined characters make them easy to read. The labels are designed for use on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

Features

- Large label format
- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

Barkley Alpha Compatible

- One complete set of A-Z
- Packaged 500 labels per roll in dispenser box

Order #SP-ABKM-STA

Barkley Numeric Compatible

- One complete set of 0-9
- Packaged 500 labels per roll in dispenser box

Order #SP-NBKM-STN

Barkley Alpha Compatible, ABKM  
1" x 1-1/2"



SP-ABKM-A



SP-ABKM-B



SP-ABKM-C



SP-ABKM-D



SP-ABKM-E



SP-ABKM-F



SP-ABKM-G



SP-ABKM-H



SP-ABKM-I



SP-ABKM-J



SP-ABKM-K



SP-ABKM-L



SP-ABKM-M



SP-ABKM-MC



SP-ABKM-N



SP-ABKM-O



SP-ABKM-P



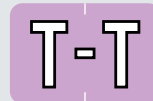
SP-ABKM-Q



SP-ABKM-R



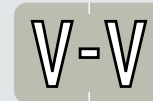
SP-ABKM-S



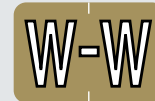
SP-ABKM-T



SP-ABKM-U



SP-ABKM-V



SP-ABKM-W



SP-ABKM-X

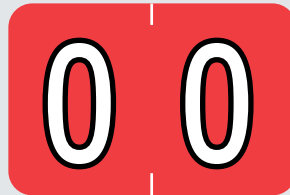


SP-ABKM-Y



SP-ABKM-Z

Barkley Numeric Compatible, NBKM  
1" x 1-1/2"



SP-NBKM-0



SP-NBKM-1



SP-NBKM-2



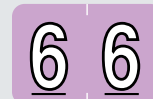
SP-NBKM-3



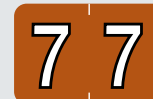
SP-NBKM-4



SP-NBKM-5



SP-NBKM-6



SP-NBKM-7



SP-NBKM-8



SP-NBKM-9

Printing methods do not allow for accurate color reproduction. Call your Sales Representative if you need a sample.

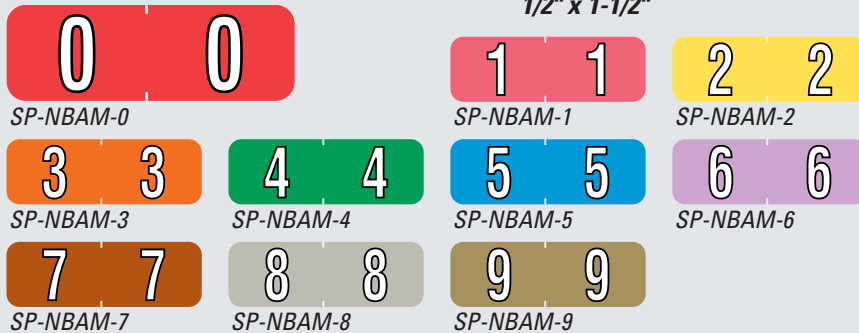


# PRESSURE SENSITIVE LABELS

## Barkley Alpha Compatible, ABAM 1/2" x 1-1/2"



## Barkley Numeric Compatible, NBAM 1/2" x 1-1/2"



## COLOR CODED LABELS TO MATCH BARKLEY PRODUCTS

Barkley Alpha color-coded match labels are compatible with the Barkley ABAM and the NBAM series. The labels are designed for use on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

### Features

- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

## Barkley Alpha Compatible, ABAM

- One complete set of A-Z
- Packaged 500 labels per roll in dispenser box

**Order #SP-ABAM-STA**

## Barkley Numeric Compatible, NBAM

- One complete set of 0-9
- 500 labels per roll in dispenser box

**Order #SP-NBAM-STA**

# PRESSURE SENSITIVE LABELS

## COLOR CODED LABELS TO MATCH COL-R-TAB SYSTEMS

Col-R-Tab color coded match labels is compatible with Col-R-Tab 1200 and 11000 series labels. They are manufactured with a "clear skirt" or extra clear border around the sides of the label. The labels are designed for use on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

### Features

- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

### Col-R-Tab Alpha Compatible, 1200

- One complete set of A-Z
- Packaged 500 labels per roll in dispenser box

Order #SP-CT-STA

### Col-R-Tab Numeric Compatible, 11000

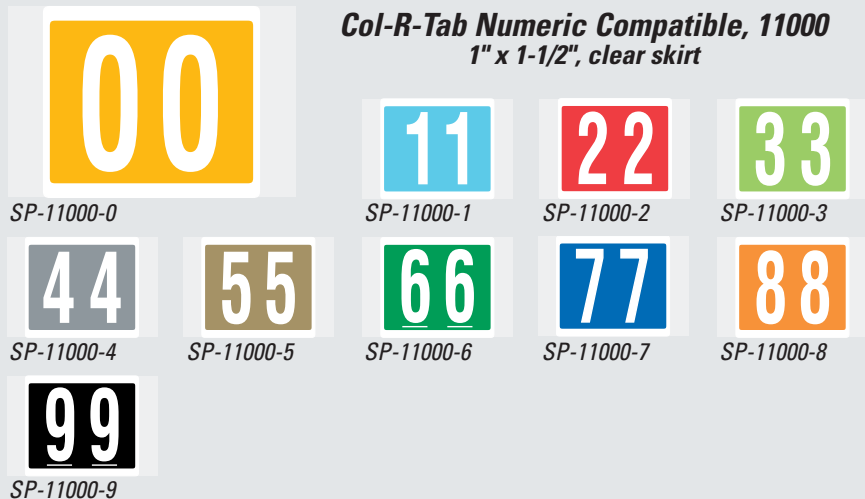
- One complete set of 0-9
- Packaged 500 labels per roll in dispenser box

Order #SP-11000

### Col-R-Tab Alpha Compatible, 1200 1" x 1-1/2", clear skirt



### Col-R-Tab Numeric Compatible, 11000 1" x 1-1/2", clear skirt



Printing methods do not allow for accurate color reproduction. Call your Sales Representative if you need a sample.

# PRESSURE SENSITIVE LABELS



SP-SD-0

## Smead Numeric Compatible, XLCC 2" x 1-1/2"



SP-SD-1



SP-SD-2



SP-SD-3



SP-SD-4



SP-SD-5



SP-SD-6



SP-SD-7



SP-SD-8



SP-SD-9

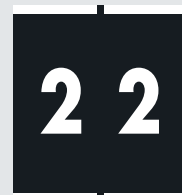


SP-AC-0

## Acme Numeric Compatible 1-1/2" x 1-1/2"



SP-AC-1



SP-AC-2



SP-AC-3



SP-AC-4



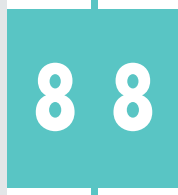
SP-AC-5



SP-AC-6



SP-AC-7



SP-AC-8



SP-AC-9

## COLOR CODED LABELS TO MATCH SMEAD NUMERIC SYSTEMS

Smead Numeric color coded match labels are perfect for terminal digit systems. Their large bands of color make filing and retrieval easier. The labels are designed for use on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

### Features

- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

### Smead Numeric Compatible, XLCC

- One complete set of 0-9
- Packaged 500 labels per roll in dispenser box

**Order #SP-SD-STN**

## COLOR CODED LABELS TO MATCH ACME NUMERIC COMPATIBLE SYSTEMS

ACME Numeric color-coded match labels are designed for straight numeric or terminal digits. The labels are designed for use on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

### Features

- Large labels with larger blocks of color
- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

### Acme Numeric Compatible

- One complete set of 0-9
- Packaged 500 labels per roll in dispenser box

**Order #SP-AC-STN**

Printing methods do not allow for accurate color reproduction. Call your Sales Representative if you need a sample.

PRESSURE SENSITIVE LABELS

COLOR CODED LABELS TO MATCH JETER PRODUCTS

Jeter color-coded match labels are completely compatible with Jeter 7200 Alpha and Jeter 7300 Numeric series labels. The labels are designed for use on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

Features

- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

Jeter Alpha Compatible

- One complete set of A-Z
- Packaged 500 labels per roll in dispenser box

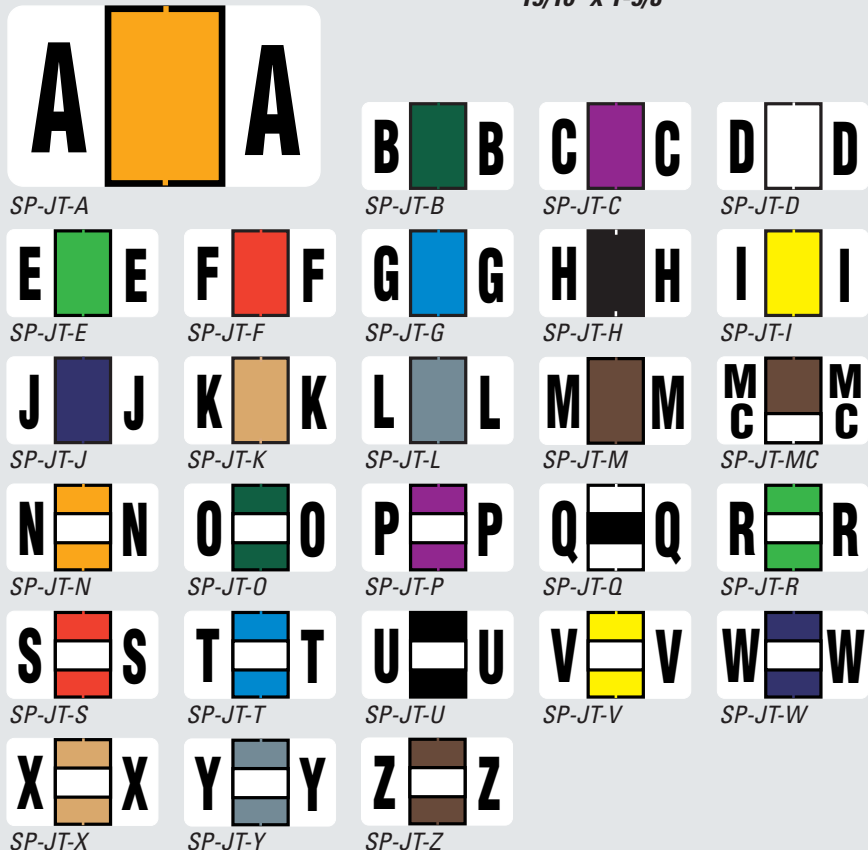
Order #SP-JT-STA

Jeter Numeric Compatible

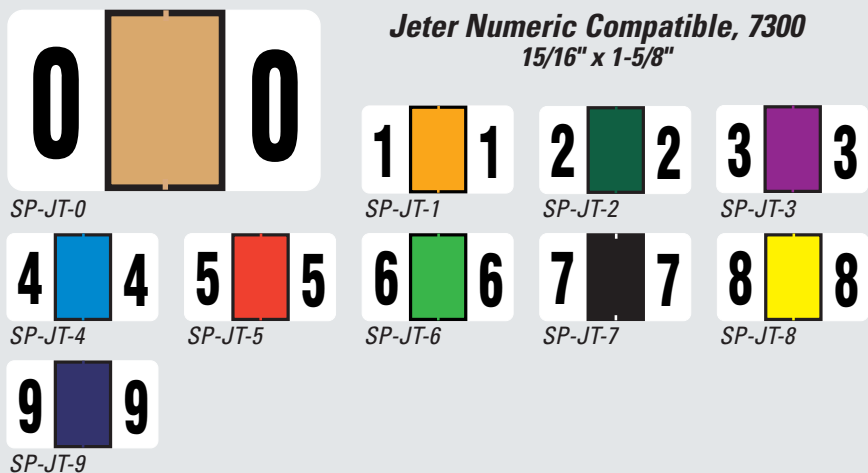
- One complete set of 0-9
- Packaged 500 labels per roll in dispenser box

Order #SP-JT-STN

Jeter Alpha Compatible, 7200  
15/16" x 1-5/8"



Jeter Numeric Compatible, 7300  
15/16" x 1-5/8"



Printing methods do not allow for accurate color reproduction. Call your Sales Representative if you need a sample.

# PRESSURE SENSITIVE LABELS



SP-AMES-0

## Ames Numeric Compatible 1-7/8" x 1-7/8"



SP-AMES-1



SP-AMES-2



SP-AMES-3



SP-AMES-4



SP-AMES-5



SP-AMES-6



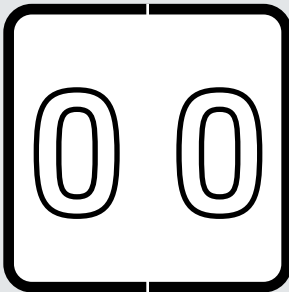
SP-AMES-7



SP-AMES-8



SP-AMES-9



SP-SML-0

## SEMCO Numeric 1-1/2" x 1-1/2"



SP-SML-1



SP-SML-2



SP-SML-3



SP-SML-4



SP-SML-5



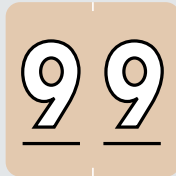
SP-SML-6



SP-SML-7



SP-SML-8



SP-SML-9

## COLOR CODED LABELS TO MATCH AMES SYSTEMS

Ames color-coded match labels are designed for terminal digit filing on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

### Features

- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

## Ames Numeric Compatible

- One complete set of 0-9
- Packaged 500 labels per roll in dispenser box

**Order #SP-AME-STN**

## COLOR CODED LABELS TO MATCH SEMCO NUMERIC SYSTEMS

SEMCO Numeric color-coded match labels are designed for both straight numeric and terminal digit filing. The labels are designed for use on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

### Features

- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

## SEMCO Numeric

- One complete set of 0-9
- Packaged 500 labels per roll in dispenser box

**Order #SP-SML**



# PRESSURE SENSITIVE LABELS

## COLOR CODED LABELS TO MATCH KARDEX PRODUCTS

Kardex Alpha Letterscan color-coded match labels are completely compatible with Jeter 7200 Alpha and Jeter 7300 Numeric series labels. The labels are designed for use on end tab folders. They are packaged in a quantity of 500 labels per roll in a self-dispensing box.

### Features

- Clear laminate to prevent smudging and cracking
- Scored for easy application
- Self-adhesive for fast installation

### Kardex Alpha Compatible

- One complete set of A-Z
- Packaged 500 labels per roll in dispenser box

**Order #SP-KAS-STA**

### Kardex Numeric Compatible

- One complete set of 0-9
- Packaged 500 labels per roll in dispenser box

**Order #SP-KTS-STN**

### Kardex Alpha Letterscan Compatible 1-1/4" x 1-19/32"



SP-KAS-A



SP-KAS-B



SP-KAS-C



SP-KAS-D



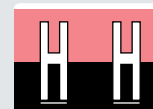
SP-KAS-E



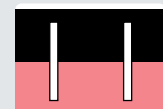
SP-KAS-F



SP-KAS-G



SP-KAS-H



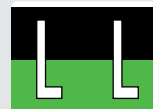
SP-KAS-I



SP-KAS-J



SP-KAS-K



SP-KAS-L



SP-KAS-M



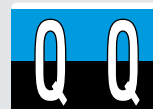
SP-KAS-N



SP-KAS-O



SP-KAS-P



SP-KAS-Q



SP-KAS-R



SP-KAS-S



SP-KAS-T



SP-KAS-U



SP-KAS-V



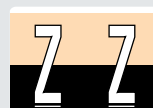
SP-KAS-W



SP-KAS-X

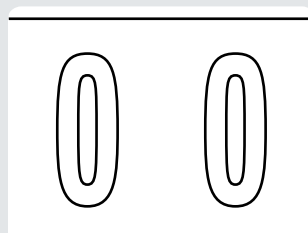


SP-KAS-Y



SP-KAS-Z

### Kardex Numeric Compatible 1-1/4" x 1-19/32"



SP-KTS-0



SP-KTS-1



SP-KTS-2



SP-KTS-3



SP-KTS-4



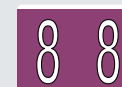
SP-KTS-5



SP-KTS-6



SP-KTS-7



SP-KTS-8



SP-KTS-9

Printing methods do not allow for accurate color reproduction. Call your Sales Representative if you need a sample.

PRESSURE SENSITIVE LABELS

**Ames Match (Radiology)  
Year Band**



1-7/8" x 1-7/8"  
500 per roll

Order #	Color
SP-AM-2006	Yellow
SP-AM-2007	Brown

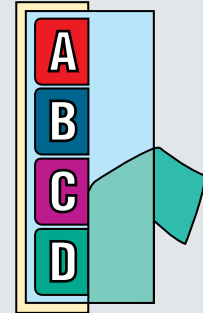
**Bar Code Labels**



High resolution bar code labels can be used with any file tracking system.

- Available in almost any size or format, including check digits.
- Can be consecutively numbered or generated from a customer's tape or diskette.
- Available on sheets, rolls or factory applied folders.

**Label Protectors**



3 Available Sizes:

1-3/4" x 3-1/2" - **Order #LP9035**

2" x 4" - **Order #LP9001**

2" x 8" - **Order #LP9008**

Label Protectors are sold in quantities of 500 per pack.

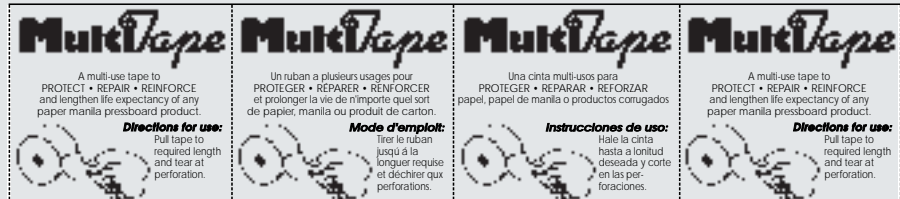
**Blackout Labels**



Color keyed to match Kardex Remrand 5/16" solid color tab. Only available in black. Packaged 2000 per roll.

**Order #LP2319**

**Multi-Tape**



A variable length mylar label protector and reinforcer. Roll length is 1-3/4" x 80'(ft).

**Order #LP9025**

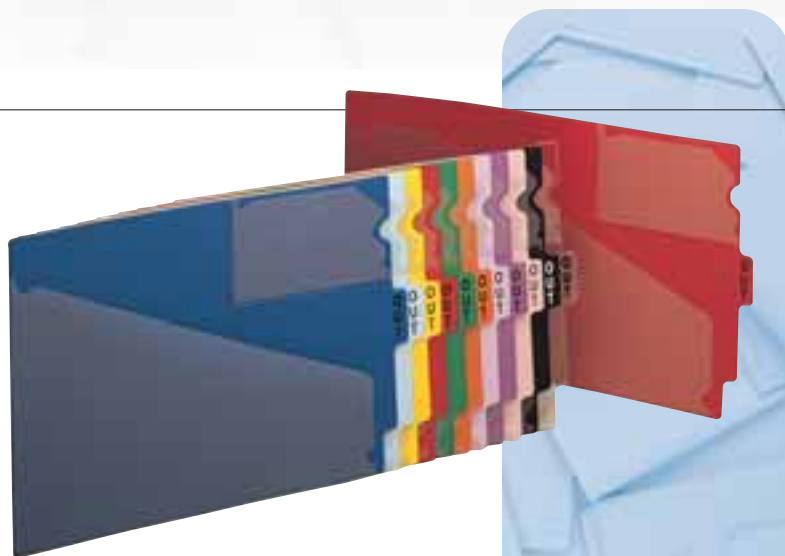
**Medical Labels in Fluorescent Orange**

<p><b>ALLERGIC TO:</b></p> <p>_____</p> <p>_____</p> <p><b>Order #CT-AG-1</b> 1-3/4" x 2-1/2" 500 per roll</p>	<p><b>MEDICAL ALERT</b></p> <p>_____</p> <p>_____</p> <p><b>Order #CT-AG-2</b> 1-3/4" x 2-1/2" 500 per roll</p>	<p><b>ALLERGIES</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>Order #CT-AG-3</b> 2-1/2" x 2-1/2" 400 per roll</p>	<p><b>ASTHMA</b></p> <p><b>Order #CT-AG-4</b> 2-1/2" x 2-1/2" 400 per roll</p>	<p><b>CONFIDENTIAL</b></p> <p><b>Order #CT-AG-6</b> 1" x 1-1/2" 500 per roll</p>
<p><b>NAME ALERT</b></p> <p>Birthdate _____</p>	<p><b>Order #CT-AG-5</b> 15/16" x 1-5/8" 500 per roll</p>	<p><b>ALLERGIC TO:</b></p> <p><b>Order #CT-AG-10</b> 1-5/8" x 15/16" 500 per roll</p>		

The Medical Labels are shown 50% of actual size.

Printing methods do not allow for accurate color reproduction.  
The fluorescent labels are very bright orange.  
Call your Sales Representative if you need a sample.

# LETTER AND LEGAL OUTGUIDES



## CENTER TAB OUTGUIDES

The angle cut pocket of this outguide design makes it easy to insert and remove data. The thumb-notch on the charge-out slip pocket allows for filing efficiency. Both guides are sized so that the "OUT" tab projects 1/2" beyond the edges of end tab file folders. The tab is printed on both sides to increase readability. The rigid vinyl body is specially formulated to provide flexibility and durability.

### Letter Size Specifications - #OG173

- **Size:** Body 9-1/2" x 12-3/8", Overall 9-1/2" x 12-7/8"
- **Colors:** Red, Purple, Black, Orange, Pink, Yellow, Light Blue, Green, Lavender, Blue, Clear
- **Packed:** 50/Box

### Legal Size Specifications - #OG176

- **Size:** Body 9-1/2" x 15-1/4", Overall 9-1/2" x 15-3/4"
- **Color:** Red
- **Packed:** 50/Box

## BOTTOM TAB OUTGUIDES

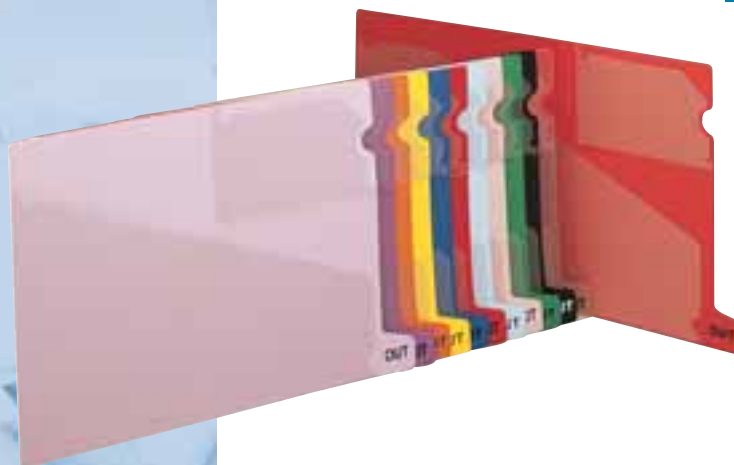
Similar in construction to the Center Tab Outguides, the Bottom Tab Outguides have an angle cut pocket (which allows for easy access to data) as well as thumb-notched charge-out slip pocket. The rigid vinyl body is specially formulated to provide flexibility and durability. Both Letter and Legal size guides have a double sided "OUT" tab located in the lower corner of the product which protrudes neatly from the bottom notched end tab folders.

### Letter Size Specifications - #OG174

- **Size:** Body 9-1/2" x 11-7/8", Overall 9-1/2" x 13"
- **Colors:** Red, Purple, Black, Orange, Pink, Yellow, Light Blue, Green, Lavender, Blue, Clear
- **Packed:** 50/Box

### Legal Size Specifications - #OG172

- **Size:** Body 9-1/2" x 14-7/8", Overall 9-1/2" x 16"
- **Color:** Red
- **Packed:** 50/Box



## BOTTOM TAB, FULL POCKET OUTGUIDES

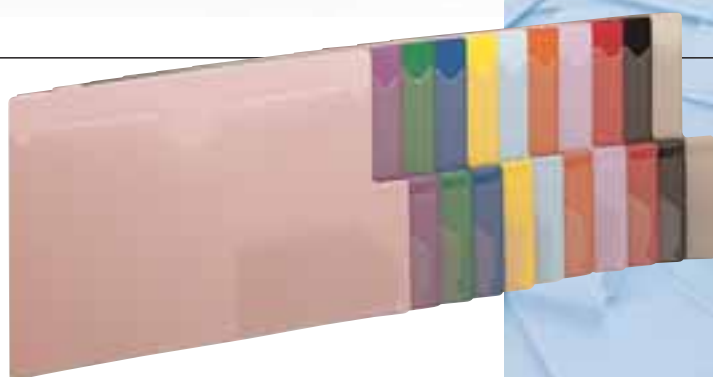
This outguide has a rigid body and two resilient, suede clear pockets with stress relief contours. The larger angle cut pocket allows for easier insertion and removal of data. The smaller pocket, located on top of the larger pocket and on the "OUT" tab, lets you insert or check the charge-out slip without having to remove the guide. The triple material thickness on the tab prevents it from cracking or breaking.

### Letter Size Specifications - #OG178

- **Size:** Body 9-1/2" x 11-7/8", Overall 9-1/2" x 13"
- **Colors:** Red, Purple, Black, Orange, Pink, Yellow, Light Blue, Green, Lavender, Blue, Clear
- **Packed:** 25/Box



# LETTER AND LEGAL OUTGUIDES



## LARGE TAB LETTER OUTGUIDES

Large Tab Letter Outguides are the most popular outguide in a medical records open shelf filing system. The small pocket sits right on the tab allowing the charge-out slip to be inserted or checked without removing the guide. Stress contours and thumb-cuts add extra-life to the resilient, suede-clear pocket material. The special formulation of the rigid vinyl back gives it enough flexibility to handle day-to-day use.

### Large Tab Letter Outguide Specifications - #OG171

- **Size:** Body 9" x 12", Overall 9" x 13-1/4"
- **Colors:** Red, Purple, Black, Orange, Pink, Yellow, Light Blue, Green, Lavender, Blue, Clear
- **Packed:** 100/Box

## ECONOMY LETTER/LEGAL OUTGUIDES

When the full pocket is not needed, our Economy Letter and Legal Outguides are the solution. "OUT" is printed on both sides of the bright rigid vinyl guides. The 3" x 5-1/2" pocket allows charge-out slips to be inserted and removed quickly.

Need a custom length? We will make your special size with little or no extra charge.

### Letter Size Specifications - #OG610

- **Size:** Overall 4" x 13"
- **Colors:** Red, Orange, Yellow, Green and Blue
- **Packed:** 50/Box



## TOP TAB DRAWER STYLE OUTGUIDES

The tab position works well with top tab file folders in open shelf filing and standard drawer filing.

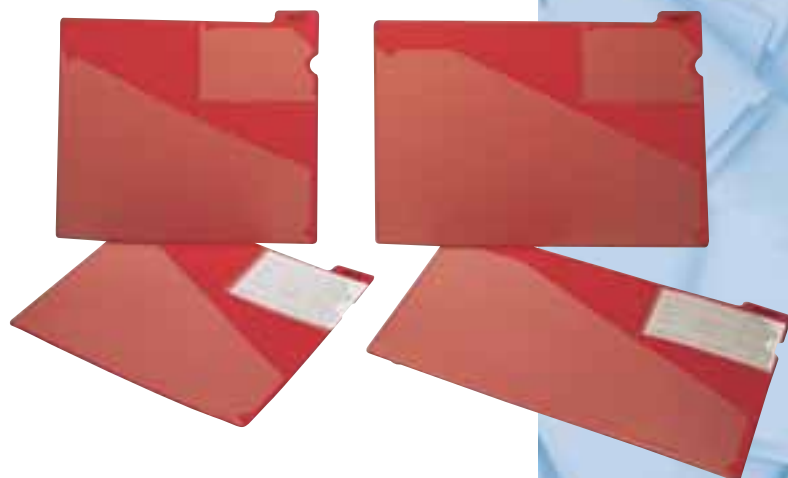
The rigid body makes the outguide a durable, yet flexible product that can withstand daily use. A large angle cut suede-clear pocket gives easy access to data. The smaller pocket located just below the "OUT" tab in the upper corner allows for a charge-out slip to be inserted or checked without having to remove the outguide from the drawer.

### Letter Size Specifications - #OG181

- **Size:** Body 9-1/2" x 11-3/4", Overall 10" x 11-3/4"
- **Color:** Red
- **Packed:** 25/Box

### Legal Size Specifications - #OG182

- **Size:** Body 9-1/2" x 14-3/4", Overall 10" x 14-3/4"
- **Color:** Red
- **Packed:** 25/Box



## OTHER GUIDES



### CHARGE-OUT SLIPS

These simple forms provide written records to control borrowed files. Spaces for "Who", "What", "Where" and "When". Slips are inserted into smaller pockets of the outguides.

#### Single Part Slip Specifications - #OG177

- **Size:** Overall 3" x 5"
- **Color:** White
- **Packed:** 10 Pads of 50/Package

#### Two Part Carbonless Slip Specifications - #OG177-2

- **Size:** Overall 3" x 5"
- **Color:** White/Yellow
- **Packed:** 500 Sets/Package

### SHELF GUIDES

The Shelf Guide acts as a visual index for open shelf filing systems by providing rapid reference to the guides.

- Personnel can move more quickly to proper file location and the accuracy of refiling is improved
- Guides can be used in left and right hand aisles
- Large black characters are printed on both sides of the guide and can be read back to front
- All in-stock guides are constructed of bright yellow, 24 gauge, rigid vinyl with rounded corners
- Guides are 4" high. Stocked in the following sizes: Letter 14-1/2" long, X-Ray 21" long. Guides can be cut to any length at no extra charge.
- Guides can be customized according to your designs and specifications
- **Color:** Yellow

#### Alphabet - #OG580 (x-ray)



#### Alphabet - #OG590 (letter)



#### Blanks - #OG790 (x-ray)



#### Blanks - #OG780 (letter)

#### Numbers - #OG530 (x-ray)



#### Numbers - #OG570 (letter)